

**CITY OF JACKSON, MINNESOTA  
ORDINANCE NO. 140**

STATE OF MINNESOTA)  
COUNTY OF JACKSON)  
CITY OF JACKSON)

**AN ORDINANCE AMENDING FEES, RATES & CHARGES FOR 2024**

**THE CITY OF JACKSON ORDAINS** as follows:

**Section 1.** The City of Jackson, Minnesota, hereby adopts – and may impose and collect – fees, rates, and charges for City services or permits according to the following schedule:

<u>Item</u>	<u>Fee/rate/charge</u>
<b>Liquor &amp; beer licenses</b>	
On-Sale Liquor (annual)	2,000.00
Temporary:	
one day	50.00
two day	75.00
three day	100.00
four day	125.00
Club:	
200 or less in membership	300.00
201 to 500 membership	500.00
501 to 1,000 memberships	650.00
1,001 to 2,000 memberships	800.00
2,001 to 4,000 memberships	1,000.00
Special Wine (annual)	200.00
Sunday Liquor (annual)	150.00
Beer On-Sale (annual)	100.00
Beer Off-Sale (annual)	100.00
Special Activities Beer (per event)	50.00
Set-Up License (Spiking)	150.00
<b>Public Dance:</b>	
annual	150.00
or per event	10.00
<b>Peddler's License (annual)</b>	100.00
<b>Parade Permit</b>	25.00
<b>Ashley Park Shelter House Rental</b>	25/day plus \$25 deposit
<b>All Other Park Shelter Rentals</b>	25.00/day
<b>Senior Center Building Rentals</b>	40.00/day plus \$20 deposit
<b>Senior Center Building Rentals (Age 55 or older)</b>	<b>25.00/day plus \$20 deposit</b>
<b>Public Performance Permit</b>	25.00
<b>Junk Dealer's License (annual)</b>	100.00
<b>Gambling:</b>	
annual	100.00
or per event	15.00
<b>Sidewalks:</b>	
Permit for sidewalk surface other than concrete	50.00
<b>Street Excavation deposit</b>	150.00
<b>Curb Cut Permit or damage deposit</b>	150.00
<b>Dogs or Cat license</b>	10.00
<b>Dangerous animal license</b>	250.00
<b>Planning &amp; Zoning: Conditional/Interim Use Permits</b>	150.00
Variances Permits	150.00
Recording Fee (payable by applicant)	set by Recorder's Office
Rezoning Application	250.00

Subdivision Plats	250.00
Environmental Review	150.00
<b>R-O-W permit</b>	75.00
<b>Tattooing:</b> application fee (non-refundable)	25.00
General License	300.00
Temporary Event License	50.00
<b>Duplicate License</b>	15.00
<b>Arcade License</b>	
Location fee	25.00
Application/Investigation	35.00
<b>Special Council Meeting</b> requested by individuals or groups	250.00
<b>Taxicab License</b>	
Operator's application fee	25.00
Business Operator's license fee	10.00
Taxicab vehicle license	10.00
Driver application fee	10.00
Taxicab driver license fee	10.00
<b>Rental Housing Ordinance</b>	
Registration Fees – First Unit	25.00
Each additional unit at address	10.00
Inspection fee – City inspection	\$0
First failed City re-inspection	40.00
Fee for each subsequent failed re-inspection, add \$10 to previous fee.	
Late penalty for registration	150.00
Transfer-ownership	25.00
<b>Five Year License for Golf Cart/ATV</b>	
Golf Cart & one driver	50.00
Additional Golf Cart Drivers	25.00
ATV License	30.00 each
<b>Documents &amp; City Hall services</b>	
Maps:	
Zoning	4.00
Large City & Large Zoning	6.00
Flood Plain	15.00
Bad check handling charge	30.00
Assessment Search	20.00
Utility History Search	5.00
Affidavit of Candidacy	4.00
Photocopies	35¢ per page 45¢ for color copy
Document search & reproduction (≥15min.)	20.00/hour
PUD Final Plan Application Fee	250.00
City Code	80.00
Sales Tax Rebate Search (per account)	75.00
Rental/Owner Occupied rehab. Loan app. Fee (refundable at project completion)	100.00
Revolving Loan Fund Application Fee	500.00
Home Loan Application Fee	250.00
Tax Abatement Application Fee	600.00
Tax Increment Financing Application Fee	2,500.00
Wire Transfers	Actual bank fee
<b>Community Message Board-</b>	\$no charge

**Building Permits, including plumbing & mechanical**

Modular/manufactured home or garage installation and inspection	150.00
Used Garage Moving Permit	150.00
Soffit Replacement	15.75
Door from house to garage (fire door)	29.50
Shingling or siding	29.50
Plumbing permit	20.00
Mechanical permit	20.00

**General building permit (based on 75% 1994 UBC code chart in \$)**

1.00 to 500.00	19.75
501.00 to 2,000.00	19.75 + 2.57 per 100.00
2,001.00 to 25,000.00	58.36 + 11.72 per 1,000.00
25,001.00 to 50,000.00	327.88 + 8.44 per 1,000.00
50,001.00 to 100,000.00	538.82 + 5.86 per 1,000.00
100,001.00 to 500,000.00	831.80 + 4.69 per 1,000.00
500,000.01 to 1,000,000.00	2,706.80 + 3.99 per 1,000.00
> 1,000,000	4,698.99 + 2.57 per 1,000.00

“Plan check” and surcharge fees (if required) in addition to general building permit fee (small jobs exempt, i.e. shingling, residing, replacement of windows and doors)

- residential: 25% of general building permit fee
- commercial and industrial 65% of general building permit fee

Fine for no building permit	150.00
Inspections requested other than on scheduled days and other than during normal working hours	45.00/hr. (min. ½ hr.)
Charge for moving electric meter without 48 hours notice and staff has to come out twice	\$30

**Moving Permit – Use of streets**

(No fee required if bldg./structure is less than 8’6” wide, 13’6” high, and 20’ long)

Utility repairs and alterations -	Equipment rental rate plus materials
Traffic control/Lifting of Lines > 1 hour	70.00 per hour (1 hr. minimum)

**Garbage collection – Uniform Monthly Rates - Residential Refuse Rates**

Prices do not include applicable taxes.

32-gallon container senior* (\$8.60/month + \$1.00 City Costs)=	\$9.60
32 gallon container (\$9.85/month + \$1.00 City Costs)	= \$10.85
64-gallon (\$12.02/month + \$1.00 City Costs)	= \$13.02
96-gallon (\$12.90/month + \$1.00 City Costs)	= \$13.90
Tags for excess trash	\$5.00 each

\* occupants must be 62 years of age or older.

**Animal Impoundment – daily rate** 12.00 (incl. sales tax)

**Swimming Pool- established by City Council Resolution. Current rates are as follows:**

Toddler (1 to 4)	1.00 per day
Youth (5-18)	3.00 per day
Adult (18-65)	4.00 per day
Senior (65+)	3.00 per day

**Passes**

Monthly Adult Single	\$20.00
Monthly Youth Single	\$10.00
Monthly Family	\$40.00
Yearly Family	\$90.00
Yearly Single	\$200.00
Family Summer (last day of school to first day of school)	\$90.00

**Punch Card**

10 visits	\$35.00 (patron responsible for card, 6 month expiration)
Lessons	\$35.00
Party- Birthday (2 hrs. during non-open swim times up to 10 swimmers) \$1.50 each additional swimmer	\$40.00
Private Party (2 hrs. available during non-open swim times)	Base rate \$60.00 plus guard charge for more than 30 swimmers.
Sauna	\$1.00
Toddler Swim	\$1.00 per swimmer
Aerobics:	\$5.00 per class

**Equipment rental** (all prices per hour and include one employee at regular pay unless otherwise indicated; one hour minimum. If the employee is on OT an additional \$40/hr. will be added to the charge. The hourly labor charge will be added for each additional employee needed for the job)

Grader (Cat 120M2)	180.00
Grader (Cat 143H)	180.00
Loader (Cat 926)	150.00
Loader (JCB)	150.00
Skidloader with power broom (246C Cat)	150.00
Dump truck	160.00
Pickup truck	110.00
Skidloader (246 C)	135.00
Skidloader (246 D Cat)	135.00
Airport Mower	170.00
Electric Dept. Bucket Truck	155.00
Electric Dept. Boom Truck	155.00
Little Electric Bucket	145.00
Street Sweeper	170.00
Air Compressor	90.00
Jack Hammer (w/o Compressor)	35.00 (no operator)
Generator (pickup)	125.00
Snow blower MP3D with Cat Loader	220.00
Ingersall Rand Roller	110.00
Compactor - Jumping Jack	40.00 (no operator)
Guzzler Jet-Vac	175.00
Trencher (Electric Dept)	35.00 + \$1 per foot
Water Pumps (daily rate):	
3" Gas	45.00 (per day)
4" Gas	55.00 (per day)
4" Diesel	65.00 (per day)
6" PTO (540 RPM)	70.00 (per day)
2" Electric	40.00 (per day)

3" Electric	45.00 (per day)
20 ft. 2" Suction Hose	20.00 (per day)
20 ft. 3" Suction Hose	20.00 (per day)
20 ft. 4" Suction Hose	25.00 (per day)
20 ft. 6" Suction Hose	35.00 (per day)
50 ft. 2" Discharge Hose	12.00 (per day)
50 ft. 3" Discharge Hose	12.00 (per day)
50 ft. 4" Discharge Hose	16.00 (per day)
50 ft. 6" Discharge Hose	20.00 (per day)
Sander	75.00 + materials
Forklift	90.00
Generator – Trailer	90.00
Cement Saw (gas)	70.00 per hour + blade wear
Electric Department Hydro Vac	150.00
Mowing (Residential)	*145.00/hr. (1 hr. minimum charge)
Mowing (non-residential)	*250.00/hr. (1 hr. minimum charge)
*Fees double for each successive mowing in a season. For example, residential would be a minimum of \$145, \$290, \$580 for times 1, 2, and 3.	
Mosquito Sprayer Rental	\$100/day
Sewer televising camera	\$100 minimum charge (up to 2 hours), plus \$50/hr. for each additional hour

**Mutual Aid Assistance**

Per FEMA's most recent Schedule of Equipment Rates. Labor to follow standard rates.

**Utilities**

Natural Gas Franchise Fee (Residential)	2.00/meter/month
Natural Gas Franchise Fee (Small Commercial)	5.00/meter/month
Natural Gas Franchise Fee (Large Commercial)	10.00/meter/month
Natural Gas Franchise Fee (Industrial)	15.00/meter/month

**Customer Deposits**

New Residential - Homeowners	200.00 (or acceptable letter of credit)
- Rental w/o electric heat	200.00 (or acceptable letter of credit)
- Rental with Electric Heat	300.00
New Non-Residential	200.00 or =2 highest months during last 12

**"Red Rock Rural Water" main**

Connection fee	500.00
Surcharge	2,000.00 per acre or fraction thereof

**Water**

Connection fee: within corporate limits	500.00
outside corporate limits	575.00
Disconnect of water	40.00
Reconnect of water	40.00
Reconnect/Disconnect of "pit" meter	60.00/each
Monthly user rates, with minimum = service charge:	
Within corporate limits	
Service charge	\$12.95
Usage charge	\$8.21 per 1,000 gals. metered
Outside corporate limits	
Service charge	\$16.13
Usage charge	\$9.63 per 1,000 gals.

Wells/Water Plant – un-metered sales

\$10.95 Minimum Charge

\$8.11 per 1,000 gallons

Water tapping machine/per tap:	small (3/4 in)	35.00
	Medium (1 in)	45.00
	Large (>1 in)	55.00

Water meter & parts sales	<u>3/4"</u>	<u>1"</u>
Meter(non-radio read)	95.00	210.00
Meter (radio read)	125.00	180.00

Radio Transmitter	<u>\$120 for both 3/4" and 1"</u>	
Line freeze machine	40.00	45.00

All parts Due to variations in market prices, all parts are the Actual Replacement Cost plus 7.5% markup up to \$50 per item plus shipping

Water meter reading charge if no reading for 3 months- \$50

**Sewer**

Connection fee:	within corporate limits	500.00
	outside corporate limits	575.00
Monthly user rates:		
	Service charge per connection	\$12.25
	User charge	\$6.71 per 1,000 gallons
Septic System dumping for City residents & two I-90 rest areas West of Jackson		80.00 ≤ 1500 gals.

**Electricity** (monthly, with minimum = service charge)

Purchased power cost adjustment will be added to all electric services on monthly billings.

“Larger power” means single phase or three phase 60 cycle service at standard secondary voltage and loads of 40 KW or larger. Availability of service will be subject to applicable rules and regulations, but where equipment must be installed or lines extended, an additional charge may be made.

**Residential Single phase, 60 hertz, available secondary voltage**

Service charge	\$14.00
Energy charge	\$0.126 per kWh June-Aug. usage
	\$0.109 per kWh Sept.-May usage

**Commercial Single Phase**

Service charge	\$17.00
Energy charge	\$0.131 per kWh June-Aug. usage
	\$0.112 per kWh Sept.-May usage

**Multi phase, three phase with loads requiring transformer capacity of less than 75 KVA**

Service charge	\$26.00
Energy charge	\$.131 per kWh June-Aug. usage
	\$.112 per kWh Sept.-May usage

**Large power, Single and Three phase customers**  
with peak demand over 40 kW (12 month minimum)

Service charge	\$68.00
Energy charge	\$.046 per kWh
Demand charge	\$25.30 per kW June-Aug. usage
	\$21.50 per kW Sept.-May usage

**Multi N/C Dem. – Sport:** Service Charge \$26.00  
Energy Charge: \$.178 per KWH

**Street Lighting**

150 Watt High Pressure Sodium	\$8.90/mo.
250 Watt High Pressure Sodium	\$13.50/mo.
400 Watt High Pressure Sodium	\$17/mo.
60 Watt LED	\$4.90/mo.
73 Watt LED	\$6/mo.
174 Watt LED	\$7.75/mo.

**Security Lighting**

150 Watt High Pressure Sodium	8.15
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**Temporary Electric Service**

\$50 (1 day)
\$10/day (after 1 day)

**Interconnection Application Fee**

\$500
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(for wind, solar, other renewable energy systems)

**Miscellaneous**

Hourly charge for labor (1 hour minimum) (includes snow removal)

During regular working hours	65.00
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Outside regular working hours (2 hr. min)	110
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Meter reading – per month	20.00
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Meter test charge (per test) ¾ in meter	25.00
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Meter test charge (per test) 1 in meter or larger	*city direct cost + \$25 administrative fee
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Reverse Sprinkler Meter	35.00/yr.
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Connecting utility service - new customers

During regular working hours	No Charge
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Outside regular working hours (per hour) (2 hr. min.)	80.00
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Reconnect after disconnect

During regular working hours	20.00 per hour, 1 hr. minimum
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Outside regular working hours	80.00 per hour, 2 hr. minimum
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“Single service” variance permit	250.00
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Other services related to moving bldg or equip  
through City

Equip rental rate, \$75.00 minimum
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Tree Trimming (if done by staff)	\$150/hr. 1 hr. minimum charge
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Tree Trimming (if done by contractor)	Actual Cost plus \$25 administrative Fee
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Decline to have AMI Water and Electric Meter both- flat fee)	\$50/mo. (applies to refusal to allow one or
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\*charge only applies if the meter test shows the meter was accurate

**Vehicle tow & impound:**

towing	
storage per day	

actual bill + \$25.00 surcharge
10.00

<b>Recycled materials – sale prices (includes loading):</b>		<u>per ton</u>
Concrete & rock:		
	¾” Class 5	15.00
	1, 5” clean rock	15.00
	Large Rock/Boulders	22.00
Asphalt:		
	¾” Class 7	15.00
	Clay	12.00
	Clay	\$4 (loaded by others out of TV tower hill)
	Red Rock Chips	15.00

**Concrete and asphalt dumping fees for recycling at Combined Public Works Building (\$ per load):**

Minimum	5.00
Pickup	10.00
Pickup and Trailer	17.50
Single axle dump truck	25.00
Tandem axle dump truck	45.00
Semi-trailer truck	80.00

Clean Fill Disposal will be on a case by case basis

**Black Dirt sales:** \$20 minimum charge up to 1 ton  
\$20/ton after 1 ton

<b>Ambulance:</b>	Advanced Life Service	\$1,100 + 20.00 per loaded mile
	Basic Life Service	\$900.00 + 20.00 per loaded mile
	Specialty Care Transfers	\$2,000.00 + *\$20.00 per loaded mile
	Standby (races)	\$100/hr-1 hr. minimum charge and then rounded to the nearest 15 minutes thereafter
	No Load/No Treatment	\$150/call
	No Load w/treatment	\$500/call

\*Or up to the maximum amount Medicare will pay

**Fire Calls:**

Fire engine dispatched:	\$1000
Rescue Truck only dispatched:	\$500

**Airport:**

Hangar Rental	<u>Monthly</u>	<u>6 months in advance</u>
Older 4 plex hangars	80.00	450.00
New hangars	90.00	510.00
Storage units – new hangar	75.00	420.00
Large Hangar – Overnight Rental	50.00 per night	
Small Hangar	25.00 per night	

<b>Meals allowance during travel (daily)</b>	\$47.00
Breakfast – max.	\$12.00



Dinner – max.  
Mileage allowance for use of personal vehicle

\$21.00  
IRS Allowable rate

Installation of Fiber Optic Cable in  
City Right-of-Way

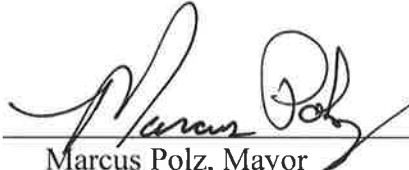
\$1.00 per foot one- time fee

**Section 2.** The City Council [a] may modify, amend, or revoke any such fee, charge, or rate by resolution or ordinance, and [b] may waive any such fee, charge, or rate for good cause shown.

**Section 3.** City Code Chapter 1, entitled “Definitions and General Provisions Applicable to the Entire City Code Including Penalty for Violation”, is hereby adopted in its entirety, as though set forth verbatim herein.

**Section 4.** This ordinance shall take effect following its posting or publication.

**CITY OF JACKSON**

By:   
\_\_\_\_\_  
Marcus Polz, Mayor

Attest:   
\_\_\_\_\_  
Matt Skaret, City Administrator

Ayes: *Pen, Mix, Emck, Neumann, Titus*

Nays: *None*

Absent: *Peterson*

Introduced: December 5, 2023

Adopted: December 19, 2023

Published: December 28, 2023

Effective: January 1, 2023

(summary   X  ) (full text           )