

January 17, 2023
Jackson, Minnesota

The Jackson City Council met in regular session in the Council Chambers of City Hall and also by Teleconference and Zoom at 6:30 p.m. on Tuesday, January 17, 2023 with the meeting called to order by Mayor Marcus Polz. On the roll call, the following persons were present in-person, Mayor Marcus Polz, Alderwoman Sara Mix and Aldermen Mark Titus, Chris Naumann, Nathan Peterson and Joe Pell. Also attending in-person were City Administrator Matt Skaret, City Attorney Brad Anderson, Street Superintendent Phil Markman, Ambulance Director Chris Burban, Engineer Troy Nemmers of Bolton and Menk, Luke Ewald of Des Moines Valley Health and Human Services, Pastor John Schuetz of Our Redeemer Lutheran Church in Jackson, City Clerk/Council Secretary Dave Maschoff and Justin Lessman of the Jackson County Pilot. Joining the meeting via Zoom and Teleconference were MRES (Missouri River Energy Services) Leadership Development and Strategic Planning Manager Marcy Douglas, Engineer Eric Hanson of HDR, Jackson County Sheriff Shawn Haken and Mathew Grisham of KKOJ/KUXX Radio. (Alderman Brandon Finck was absent.) (A quorum of the City Council was present.)

PLEDGE OF ALLEGIANCE

Mayor Polz announced the Pledge of Allegiance would be recited before the City Council meeting was called to order. All those attending the meeting in-person and by Teleconference and Zoom recited the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Polz called the regular meeting of the Jackson City Council to order. He said the roll call showed all Councilmembers were present except for Alderman Brandon Finck.

There were no Public Hearings, Bid Lettings or Open Forum

CONSENT AGENDA

Mayor Polz entertained a motion to approve the Consent Agenda.

Skaret pointed out Consent Agenda Item 7(F) regarding the Special Deer Hunt final harvest numbers from Jackson County Sheriff Shawn Haken. He noted there were 16 deer harvested by archery hunters within the City limits. Skaret said if you take into account that those 16 deer would have had fawns, the population of the deer in the City limits was probably lowered by about 30 or 32.

PETERSON/TITUS moved and it was unanimously carried to approve the Consent Agenda as presented.

Unscheduled Guests:

Mayor Polz asked if there were any unscheduled guests in the Council Chambers.

Mayor Polz again asked if there were any unscheduled guests in the Council Chambers.

Mayor Polz asked for a third time if there were any unscheduled guests in the audience.

Seeing no unscheduled guests, Mayor Polz said the Council would move on to Council Discussion Items.

Council Discussion Items

STRATEGIC PLANNING FACILITATION DESCRIPTION MRES 2023

Skaret said the City Council discussed having a Strategic Planning Session at their January 3rd Council meeting. He noted Councilmembers had a number of questions about the format of the proposed Strategic Planning session and how long it would take. Skaret said he invited Missouri River Energy Services Leadership Development and Strategic Planning Manager Marcy Douglas to attend the City Council meeting to answer the Councilmembers' questions. Douglas joined the meeting via Zoom.

Douglas explained she has conducted Strategic Planning Sessions with 26 member communities of Missouri River Energy Services (MRES) and two external organizations since MRES began offering the sessions.

Douglas explained her Strategic Planning Session follows the Technology of Participation (ToP) method. She said the Technology of Participation method uses practical tools for enabling highly energized, productive, inclusive and meaningful participation by those involved. Douglas said the structured participation enables deeper levels of commitment, greater capacity for sharing wisdom and owning decisions arrived at collectively. She said it enables groups to be more responsive to change and more creative in implementation.

Douglas also outlined facilitation options and the four-step process in Strategic Planning. She said the Planning Sessions work best in one six-hour or two three-hour sessions. Douglas said each facilitation will be customized to the MRES member's needs.

Douglas said the current cost for her to facilitate a Strategic Planning Session is a flat fee of \$1,000. She said the fee includes preparation, facilitation at the meeting or meetings, and follow-up notes.

Following the presentation, Councilmembers discussed what length of sessions they would like Douglas to facilitate and possible dates for the Strategic Planning Sessions.

Following discussion, it was the consensus of Mayor Polz and Councilmembers to hold three-hour Strategic Planning Sessions on Wednesday, February 22nd and Wednesday, March 1st beginning at 5 p.m. in the Council Chambers at City Hall.

Mayor Polz thanked Douglas for her presentation to the Council.

AIRPORT RUNWAY APRON RECONSTRUCTION 2023 AND DRAFT PROPOSAL FOR ENGINEERING SERVICES

Engineer Eric Hanson of HDR explained he had been recently contacted by the FAA (Federal Aviation Administration). He said the FAA indicated they had additional funds available through the Bipartisan Infrastructure Funding legislation and was asking if the City of Jackson was interested in doing the apron reconstruction this year along with the parallel taxiway at the airport. Hanson said the apron reconstruction was anticipated to take place in 2024.

Hanson said the apron reconstruction would include reconstructing the apron and connecting taxiway, constructing a new connecting taxiway, expanding the apron between the two and removing the southern connecting taxiway. Hanson explained the project further by showing the Mayor and Councilmember a graphic on the Council Chamber's Smart Screen.

Hanson said the apron reconstruction project is estimated to be in the \$1 million range. He said the project would be paid for with 90 percent Federal funds, five percent MnDOT funding and five percent by the City. Hanson said the local share will be around \$50,000.

Hanson said it's expected bidding will need to be complete sometime in April for the apron reconstruction project. He said if the City decides to move forward, a design contract will need to be done as soon as possible.

Polz asked Skaret about the apron project because it had not been budgeted for in 2023.

Skaret asked Hanson if there would be some cost savings if the project was moved up to 2023 rather than 2024 as planned due to the fact that construction costs seem to go up every year. He asked if there may be cost savings by doing the project a year earlier.

Hanson said he anticipates there would be cost savings. He noted lately, construction prices have made some pretty big jumps from year to year. Hanson said it's unknown what oil prices will do assuming the project is done with asphalt. He said there's lots of question marks on volatility in the construction industry.

Mix asked where funding for the City's share of the project would come from.

Skaret said the money could come out of the City's General Fund. He said the City has some healthy reserves in the General Fund.

Peterson asked Hanson when the new runway is projected to open.

Hanson said it depends on the weather. He said the runway could be paved in June and then it will need to be marked and lighted. Hanson said realistically, it's probably going to be August before the new runway is open and usable.

Mayor Polz asked for a motion.

PETERSON/PELL moved and it was unanimously carried to proceed with the Airport Runway Apron Reconstruction Project in 2023 and approve the Engineering Services Agreement with HDR.

Mayor Polz and Skaret thanked Hanson for attending the meeting.

NEW AMBULANCE REMOUNT QUOTE

Skaret introduced Ambulance Director Chris Burban to Mayor Polz and Councilmembers. He said Burban has been serving as Ambulance Director since August of 2021.

Burban said in the past, the Ambulance Service retires ambulances when they have 100,000 miles or so on them. He said that equates to about every two to three years depending on how busy the Ambulance Service has been accumulating mileage.

Skaret noted the Ambulance Service operates three ambulances.

Burban said the ambulance purchased in 2021 and delivered in 2022 was just over \$200,000. He said instead of purchasing a whole new ambulance, the remount option is being looked at. Burban explained a remount is taking a new chassis and putting the box off the back of the old ambulance and remounting it on the back of the new chassis and upgrading any other internal features to meet current standards. He said plans are to pull the box off of Ambulance Number 20 which has about 110,000 miles on it and remount the box on a new chassis. Burban said modifications are made before remounting and basically the entire electrical system is rebuilt because that's obviously used all the time. He said the entire heating and cooling system for the ambulance box is rebuilt as well. Burban said warranties will apply for the rebuilt electrical, heating and cooling systems.

Burban said a remount basically allows you to effectively recycle a big chunk of the old ambulance so theoretically there's a savings if everything is in good operating order and done correctly. He said doing a remount provides about a \$40,000 to \$60,000 savings from purchasing a brand new ambulance.

Skaret said the Ambulance Advisory Board had a pretty extensive discussion at their meeting on December 27th and recommended the City Council approve the remount option.

Skaret said the Ambulance Department received two quotes for a new remount. He said the quote from Arrow Manufacturing in Rock Rapids, Iowa was \$147,538 and the quote from Lifeline Emergency Vehicles of Sumner, Iowa was \$160,081. Skaret noted those quotes also include the trade-in of the existing ambulance chassis. He said the Ambulance Board recommended approving the quote from Arrow Manufacturing.

PETERSON/TITUS moved and it was unanimously carried to approve the quote for a new Remount Ambulance from Arrow Manufacturing of Rock Rapids, Iowa in the amount of \$147,538.

TORGERSON LANE EXTENSION – GRAVEL ROAD

Skaret said in 2022, the JEDC sold several parcels of land in the Industrial Park to AGCO. He said the parcels are located across from the ITC and City of Jackson electric substations. Skaret explained there's currently a gravel road going through the parcel that ITC and the City of Jackson utilize to get to the substations.

Skaret said in order to guarantee uninterrupted access to the substations, a new gravel road will need to be constructed. He said there would be no utilities extension and minimal drainage work. Skaret said the road would extend Torgerson Lane to the south and essentially make a backwards "J", or hook, with a tail to the east. He noted an agreement was made when the land was sold that ITC would reimburse the City half of the cost of the road which is to be completed by July 31st, 2023.

Skaret said Engineer Troy Nemmers with Bolton and Menk was present at the City Council meeting with a proposal for engineering services to do the design and bidding process for constructing the gravel road.

Nemmers said Bolton and Menk had an engineering proposal to present to the City Council for getting that road extension completed. He said the engineering agreement is pretty straightforward. Nemmers explained topography work would be done this spring and plans would be assembled.

Skaret said the estimated construction costs for the gravel road extension would be around \$150,000.

Nemmers said a cost between \$125,000 and \$150,000 would be a pretty reasonable estimate right now.

Skaret noted ITC would reimburse the City of Jackson for half of the construction costs.

Mayor Polz asked for a motion to approve the Task Order from Bolton and Menk to do the field and design work to extend the Torgerson Lane gravel road extension.

PELL/NAUMANN moved and it was unanimously carried to approve the Task Order with Bolton and Menk to do the field and design work for the Torgerson Lane gravel road extension for \$19,000.

Mayor Polz thanked Nemmers for his help.

HOLD OFF ON PURSUING THE DNR OUTDOOR RECREATION GRANT FOR THE CONCRETE PAD UNTIL THE TIMING ALIGNS BETTER WITH DEVELOPMENTS FOR THE RECREATION COMPLEX, PURSUE LEVELING OFF THE GROUND IN THE SKATING AREA IN MEMORIAL PARK WITH BOLTON AND MENK DOING A GRADING PLAN THAT COULD BE INCORPORATED INTO THE DOWNTOWN ALLEY PROJECT THIS SUMMER OR QUOTED AS A SEPARATE PROJECT, AND WAIT TO MOVE THE SKATEBOARD PARK UNTIL A LATER DATE

Skaret said this agenda item stems from the Park Board meeting that was held on January 10th. He said there's been discussion about developing a sports and recreation complex on the north side of Jackson, east of the liquor store. Skaret said as part of that ballfield complex, it's been suggested that a skating rink be incorporated into the plans as well. He said that would fit very well with the purposes for that facility.

Skaret said the timing for the sports and recreation complex is still somewhat kind of a moving target to say the least. He said it was talked about at the Park Board meeting. Skaret said the Park Board is still very much in favor of having a skating rink in conjunction with the sports complex. He said the Park Board's thought is that skating rink would be geared more towards competitive hockey and competitive skating while the skating rink at Memorial Park would be, more so, for recreational skating. Skaret the Park Board doesn't want to abandon the skating rink in Memorial Park.

Skaret said the Park Board feels the concrete pad should be constructed for the skating rink at the proposed Sports Complex when the time comes.

Skaret explained with the timing of the DNR Outdoor Recreation Grant, it doesn't make sense for the City to apply for that grant now. He said it's unlikely the City would receive grants to construct cement pads at Memorial Park and also at the Sports Complex on the north side of town. Skaret said it's very unlikely that the City would be approved for both grant applications. He said the DNR grant application process is a pretty competitive program.

Skaret noted for the Memorial Park skating rink, the Park Board recommends bringing in more dirt and doing some grading to level out the existing skating rink better. He said the current 2.5-foot drop from south to north adds much more challenge to making ice. Skaret said that's a huge drop in trying to create a pool of standing water that's going to spread out over some distance. He said the idea is, in conjunction with the downtown alley project or as a separate project this summer, is to bring in more fill to bring up that north side of the skating rink area in Memorial Park so instead of a drop of 2.5 feet, it's maybe just a drop of one foot.

Street Superintendent Phil Markman agreed with Skaret to level off the skating rink area in Memorial Park. He said by using the EZ rinks with the liners, it should be a non-issue to build a ice skating rink faster because there's not a porous surface where it has to be saturated to get the ground to freeze to hold the water in.

PETERSON/TITUS moved and it was unanimously carried to approve the Park Board's recommendation to not apply for the DNR Grant for the cement pad.

MOODY'S BOND RATING AGENCY CITY OF JACKSON BOND RATING UPGRADE

Skaret said he and the City's Financial Consultant Shannon Sweeney have been working with Moody's Investors Service since November in doing a credit review for the City of Jackson. He said the City ended up getting an upgrade for both types of bonds that the City has. Skaret said the City received an upgrade for their General Obligation Bonds going from a A2 to a A1. He said for the City's Revenue Bonds that are from an electric project in 2006, which were refinanced in 2013, there was a rating increase from A3 to A2.

Skaret said the benefit of the bond rating upgrade is when the City goes out to bond for their next major project, that should help the City secure a lower interest rate.

Mayor Polz thanked Skaret for the information.

SW MN MAYORS ASSOCIATION LOBBYING CONTRACT WITH FLAHERTY & HOOD

Skaret said during the Minnesota Legislative Session last year, the Southwest Minnesota Mayors Association took the initiative of trying to help solve part of the labor force shortages in Southwest Minnesota by getting more skilled workers trained in two-year degree skill sets. He said the idea for the initiative effort came through the Mayors of Luverne, Worthington, Pipestone, Granite Falls, Canby, and Marshall, all communities with Minnesota West Technical College campuses.

Skaret said young people attend the Minnesota West campuses in Southwestern Minnesota for two years to be educated. He said instead of having those students move to the Twin Cities or out of state, the effort of the Initiative by the Southwest Minnesota Mayors Association was to try and keep those graduates living and working in the communities of Southwest Minnesota.

Skaret said under the proposal, if a student goes through the Initiative Program and graduates, then after three years if they are still living in the community and working in the field they graduated in, the student would get a reimbursement or forgiveness of the cost of tuition that they paid for those two years of school. He said the Initiative Program is modeled after a program in South Dakota that has worked very well.

Skaret said the Southwest Minnesota Mayors Association had engaged Flaherty and Hood, a law firm in the Twin Cities which also does lobbying and got the Initiative Program into legislation. He said Flaherty and Hood are also the administrators for the Coalition of Greater Minnesota Cities, which the City of Jackson is a member of. Skaret said Flaherty and Hood succeeded in getting the Initiative Program into legislation last year, but the time ran out on the Legislative Session and the legislation died. So now this year, Skaret said Flaherty and Hood have to restart and regroup and do it all over again.

Skaret said last year, the cost was negotiated down to \$16,000 for the lobbying contract. He said each town's share towards the cost was based on per capita of population. Skaret said last year the City of Jackson's share was about \$1,200 which the JEDC volunteered to pay. He said this year, the JEDC decided not to do that and thought the City should pay for it.

Skaret said the lobbying contract with Flaherty and Hood has increased this year to \$25,000. He explained the increase is because of the large turnover with new members of the Legislature and new Committee Chairs, so there's going to be more work.

Skaret said the City of Jackson's share of the lobbying cost is \$1,867.23 if the City Council so desires to support this. He said that amounts to about 56 cents per capita.

MIX/PETERSON moved and it was unanimously carried to approve paying the City of Jackson's share of \$1,867.23 in dues for the Southwest Minnesota Mayor's Association Lobbying Contract with Flaherty and Hood.

LOCAL OPTION SALES TAX RESOLUTION DISCUSSION

Skaret reported the Finance Committee met at noon on January 17th to review the cost estimates to construct a baseball/softball field complex east of the liquor store and also consider attempting to pass a Local Option Sales Tax to help fund the City's share of the project. He said work is underway in lowering the cost estimates for the proposed baseball/softball field complex and determining what it would look like with the Local Option Sales Tax.

Skaret said the goal is to still pursue the Local Option Sales Tax to fund the new ballfield complex which could be used for tournaments and other games. He said there needs to be some additional work on crunching the cost numbers some more.

Skaret said the goal is to have a resolution to present to the City Council for consideration on Tuesday, January 24th. He said a Council workshop is being planned for January 24th with Jackson County Sheriff Shawn Haken to talk about the City's Law Enforcement Contract with the County. Skaret said the Council workshop is planned for 5 p.m. He said as part of that meeting, the Council will also approve the Local Option Sales Tax Resolution which has to be done by the end of January to get it included in this year's Minnesota Legislature's Tax Bill.

Peterson asked if part of the Local Option Sales Tax would also be used for the swimming pool project.

Skaret said it's probably not going to work to have the pool as part of the baseball/softball field complex project. He said the City will probably have to pursue other means with the pool as far as funding.

Skaret said no action was required on this agenda item at the January 17th meeting.

PROPOSAL FROM SHORT ELLIOT HENDRICKSON FOR STRUCTURAL ENGINEERING SERVICES

Skaret said he and City Attorney Brad Anderson had a teleconference on Friday, January 20th with the structural engineer from SEH. He said Attorney Anderson recommends the City hire a structural engineer to help back up the findings of the City's Building Inspector and designated local Fire Marshall Harry Jenness regarding the condition of former Prairie Winds Motel as the legal process proceeds pertaining to the property.

Skaret the cost to hire a structural engineer from SEH would be at an hourly rate not to exceed \$4,500.

Pell asked Attorney Anderson to provide a history of what has occurred with the former Prairie Winds Motel for those Councilmembers not totally familiar with it.

Attorney Anderson described the condition of the property and the nuisance problems that have arisen with the property in the past few years and that it's uninhabitable. He explained the City has attempted to work with the current property owner multiple times, but that has been unsuccessful up to this point. Attorney Anderson said the condition of the property has become worse than better. He noted there's electrical, sewer, water and structural integrity issues with the property. Attorney Anderson said an order was issued in November or December last year to the property owner to develop a plan to remedy the problems or remove the buildings and clean up the property.

PETERSON/NAUMANN moved and it was unanimously carried to approve the Structural Engineering Agreement with SEH not to exceed \$5,000 in cost contingent upon City Attorney and City Administrator review.

RESOLUTION NO. 05-0123 APPROVING NON-GENERAL FUNDS BUDGETS 2023

Skaret noted back in December the City Council approved the City's General Fund Budget. He said that's the budget that gets the most attention and the budget the City's tax levy is largely based off of. Skaret said the General Fund Budget is the budget that the City holds the Truth in Taxation hearing about and typically generates the most discussion.

Skaret explained there are a number of other funds within the City that the Council needs to approve the budgets for, for the coming year. He said a lot of these funds are self-supporting or pass-through funds and special revenue funds like the Library Fund. Skaret said the Council Unallocated Fund is essentially the City's Capital Reserve Fund. He noted there are a number of items in the Council Unallocated Fund that have been discussed and planned for such as the purchase of a fire truck, capital improvements in the parks, a new CAT payloador and a new snowblower for the Street Department which was carried over from 2022. Skaret said there's also the TIF Funds, the Tax Increment Financing projects. He explained these are obligations the City are in contracts to pay for. Skaret said these are pass-through funds. He said the City keeps a percentage based on the agreement for administration costs. Skaret said there's also the debt service payments and debt service payments on existing bonds.

Skaret also pointed out the City's Enterprise Funds such as Recycled Concrete and Water, Sewer, Electric, Ambulance, Liquor Store and Airport Funds. He explained those are all what's called Enterprise Funds. Skaret said those are funds that are supported by their own revenues through fees that residents pay for their water, sewer and electric utilities. He said for those funds, the City is required to have depreciation. Skaret explained the City doesn't actually write a check for depreciation, but it's required to be accounted on the books so that's a large part of why on paper those funds show deficits. He said there's also some capital projects that were deferred. For example, Skaret said out of the Water Fund, there was a new truck that was approved for 2022 but it hasn't been delivered yet and so that will have to be paid for out of 2023 and that does skew the budget a little bit. Skaret there's also some new debt service included for the water and sewer that's related to the City's 2022-2023 Street and Utilities Project.

Skaret noted the Electric Fund looks distorted largely because of the Downtown Alley Paving Project. He said there was an underground electric conversion project on the east side of town that was planned to be done last year but there wasn't an Electric Superintendent hired until late in the year so that was deferred. Skaret noted there's also a lot of depreciation in the Electric Fund as well.

Skaret said the City budgeted for a new ambulance and there's depreciation included in that also.

Regarding the Liquor Fund, Skaret said depreciation has to be counted as well, but that's still projected to be in the black.

Skaret said the Airport Fund is always a moving target with all of the projects that are underway with the new runway and the timing of reimbursement from the State of Minnesota and the FAA. He said depreciation has to also be shown in the Airport Fund.

Skaret said the EDA Fund is considered a special revenue fund. He said that's pretty much status quo from last year. Skaret explained that's what is used to pay the City's share of the Business Challenge and the façade improvement projects. He pointed out the different loan programs out of the EDA Revolving Loan Fund and also the Small Cities Grant Program. Skaret said those are all funds that are basically project driven and reviewed by the EDA as needed as they come up.

Mayor Polz asked for a motion to approve Resolution No. 05-0123 approving the Non-General Fund Budgets for 2023.

PELL/PETERSON moved and it was unanimously carried to approve Resolution No. 05-0123 approving the Non-General Fund Budgets for 2023.

Other:

Alderwoman Sara Mix

Alderwoman Mix asked if there was going to be a joint meeting between the City Council and the JCC Schoolboard regarding the swimming pool or if just a letter was going to be sent to the School District.

Mayor Polz said, in his opinion, there needs to be a joint meeting scheduled with the City Council and the Schoolboard.

Mayor Polz noted the Schoolboard will be having a meeting on Monday, January 23rd. He encouraged Councilmembers to attend the Schoolboard meeting if they can. Mayor Polz said Skaret will post the meeting so if four or more members of the City Council attend creating a quorum, it will not violate any open meeting laws.

Mayor Polz said there will be a joint meeting scheduled with the City Council and Schoolboard in the very near future.

City Attorney Anderson suggested the City Council invite the Schoolboard to meet at City Hall for a joint meeting since the previous joint meetings have been held in the Schoolboard room at the High School.

Mayor Polz said he liked that idea.

City Administrator Matt Skaret

iPads

Skaret said he wanted to gauge the City Councilmembers' interest in the iPads as far as adding different features and programs such as "teams" or "one note" as has been suggested. He asked Councilmembers if those are features they would all like.

Councilmembers said they would like to have those features added to their iPads.

Skaret said he would work to get that arranged.

Sunshine Fund

Skaret noted the City has a "Sunshine Fund" for when tragedy strikes City staff or Councilmembers families or family members. He said State Law prohibits the City from sending a plant or flowers with public money. Skaret said donations are taken from the City Councilmembers or anyone else who wants to donate to the "Sunshine Fund". He said when instances occur, the "Sunshine Fund" is used to send a card, plant or flowers. Skaret said the "Sunshine Fund" is currently low and contributions are being accepted.

Mayor Marcus Polz

Technology Workshop

Mayor Polz said there's been discussion about having a technology workshop for the City Council.

Mayor Polz said he, Alderwoman Sara Mix and Alderman Joe Pell could probably conduct the workshop if a curriculum can be assembled.

Alderman Chris Naumann asked about the goal of the workshop.

Mayor Polz said one of the City committees that's going to be created is a new Technology Advisory Committee. He explained one of his goals for the City is how can the City better utilize technology to engage citizens and the City Council in communications. Mayor Polz said there's also been discussion on how the City Council could better use their I-pads to benefit the City as well.

Thank-you to Alderman Mark Titus

Mayor Polz thanked Alderman Dr. Mark Titus for his contribution in constructing a table for the Council Chambers to hold the conference phone and Owl. He said the new table matches the podium that Dr. Titus constructed a few years ago for the Council Chambers.

Thank-you to Anthony Von Ohlen

Mayor Polz said he wanted to thank Anthony Von Ohlen who assisted him in doing some re-wiring and helped to clean up the Council Chambers by eliminating cords and clutter.

ADJOURNMENT

With no further business, Mayor Polz asked for a motion to adjourn.

PETERSON/TITUS moved and it was unanimously carried to adjourn the Jackson City Council meeting at 8:00 p.m.

Skaret thanked everyone for attending.

David A. Maschoff, Council Secretary

Marcus Polz, Mayor

