

Jackson, Minnesota
June 18, 2019

The Jackson City Council met in regular session in the Council Chambers of City Hall at 6:30 p.m. on Tuesday, June 18, 2019 with the meeting called to order by Mayor Wayne Walter. On the roll call, the following persons were present: Mayor Wayne Walter, Aldermen Matt Madden, Larry Anderson, Jeffrey Gay, Donnie Schoenrock and Dave Cushman, City Administrator Matt Skaret, City Attorney Brad Anderson, Engineer Maria Tieg of SEH, Jackson Food Shelf Director Tracey Schley, Jeff Johnson of the Sanford Tri-4-Health, Community and Business Development Specialist Thomas Nelson of Community and Economic Development Associates, Jackson County Sheriff's Department Chief Deputy Kelly Mitchell, Street Superintendent Phil Markman, Jackson Assistant Fire Chief Dave Bond, Father Jonathan Fasnacht of the Good Shepherd Church in Jackson, City Clerk/Council Secretary Dave Maschoff, Justin Lessman of the Jackson County Pilot and Dave Schmidt of KKOJ/KUXX Radio. (Alderman Brandon Finck was absent.) (A quorum of the City Council was present.)

CALL THE MEETING TO ORDER

Mayor Wayne Walter called the regular meeting of the Jackson City Council to order. He noted the roll call showed all Councilmembers present except Alderman Brandon Finck.

There were no Public Hearings, Bid Lettings or Open Forum.

CONSENT AGENDA

CUSHMAN/ANDERSON moved and it was unanimously carried to approve the Consent Agenda as presented.

There were no unscheduled guests who attended the meeting.

Council Discussion Items

JEFF JOHNSON – SANFORD TRI-4-HEALTH STREET CLOSURE REQUEST

Johnson said first of all he wanted to thank Mayor Walter and the City Council for their support for the Sanford Tri-4-Health. He said this year will mark the 11th year for the triathlon. Johnson said the City has been supportive in controlling traffic, providing safety for the participants, especially the children, and providing the ambulance which they've had to use in the past.

For those who haven't had the opportunity to witness the Tri-4-Health, Johnson distributed brochures about the Tri-4-Health along with photographs of some of the participants over the last ten years to Mayor Walter and Councilmembers.

Johnson provided some facts and statistics about the first ten years of the Tri-4-Health. He said there have been a total of 1,221 youth participants during the first ten years which averages about 123 youth per year. Johnson noted that makes it about one of the biggest youth triathlons anywhere in the Midwest.

Johnson said there have been 540 adult participants during the first ten years. He explained the first year of the Tri-4-Health was held just for the youth and the triathlon for the adults started the following year in 2010. Johnson said there have been a total of 99 adult teams. He pointed out there are usually three people on each team so they have had almost 900 adults participate in the Tri-4-Health over the years.

Johnson reported people have come from 15 different states to participate in the triathlon. He said Sanford Health has been the Tri-4-Health's title sponsor since the beginning. Johnson said some of their platinum sponsors are Bank Midwest, AGCO and Crystal Valley. He pointed out the picture on the back of the brochure listing all of the Tri-4-Health's sponsors.

Johnson said the Tri-4-Health has had about 40 loyal businesses from the community of Jackson supporting this event. He said the sponsorships are really important because the event costs approximately \$11,000 to operate. Johnson noted the youth are only charged \$25 to participate. He said without the sponsorships and volunteers from the community there's no way they could have such a wonderful event. Johnson mentioned National Youth Champion Triathlete Evan Mahrous has participated at the Tri-4-Health in Jackson for four years and has been one of his favorite events.

Johnson said he wanted to share that information with the Mayor and Council and how much the Tri-4-Health appreciates the City's support by controlling traffic and the like.

Skaret pointed out to the Mayor and Councilmembers that they have a copy of the Tri-4-Health's route in their Council packets.

Johnson also mentioned there is a lot of information about the event on the Tri-4-Health's website and Facebook page. He said there are over 100 volunteers who help with the Tri-4-Health every year. Johnson said as part of the expense of hosting the event, the volunteers all receive a T-shirt which is good for two things; by showing appreciation to the person for volunteering and for security reasons to help the young athletes know who they can go to and get support. Johnson noted Aldermen Anderson and Schoenrock have helped with the event in the past.

Cushman asked about the street closures Tri-4-Health is requesting for June 21st and 22nd.

Johnson said Friday's youth triathlon begins at 6 p.m. and is usually completed by 8 p.m. and on Saturday the adult triathlon begins at 9 a.m. and is usually completed by 10:30 a.m. He said closing Springfield Parkway is the most important street to be closed. Johnson said arrangements have already been made with the Sheriff's Department for traffic control and the Jackson Ambulance Service to have an ambulance at the event.

For clarification, Skaret said the street closures would include Springfield Parkway and North Highway from Butler to Dewey Street and Dewey Street from North Highway to Springfield Parkway.

Johnson noted the Tri-4-Health will also make use of the City's trail system. He noted closing Springfield Parkway for the Tri-4-Health is the most important.

CUSHMAN/ANDERSON moved and it was unanimously carried to close Springfield Parkway and North Highway from Butler to Dewey Street and Dewey Street from North Highway to Springfield Parkway for the Sanford Tri-4-Health event to be held on Friday evening, June 21st and Saturday morning, June 22nd, 2019.

Johnson thanked Mayor Walter and the City Council for granting the street closures for the Tri-4-Health event.

TRACEY SCHLEY – JACKSON FOOD SHELF

Schley explained the sidewalk is in need of repair at the Jackson Food Shelf building located on North Highway. She said what was not included in the budget for the sidewalk repair was also repairing the curb. Schley noted the cost for the drive-over curb is \$4,899.

Schley pointed out the City has already assisted the Food Shelf with funding which is much appreciated, but if the Food Shelf could also get funding help for the curb that would be much appreciated also. She said the rest of the costs are all secured through grants and a charitable trust. Schley said the total cost for the sidewalk and curb replacement is \$29,819.

Schoenrock asked Schley what the total amount still needed was for the Food Shelf in order to complete the sidewalk and curb project.

Skaret said what was still needed would be \$2,399.

Schoenrock commended Schley's work at the Food Shelf and noted that Schley volunteer's all of her time to operate the Food Shelf and does not receive any compensation. He pointed out Schley also works on raising funds for the food shelf. Schoenrock noted the Food Shelf is busy. He said in his opinion he thinks the Food Shelf's request is something the City needs to support.

Cushman noted the City Council was hopeful the Food Shelf was going to be able to purchase the building when it was for sale to have a permanent home because there is a need for the service in the community. Cushman said he agreed with Schoenrock to make the curb and sidewalk functional and user friendly.

Schley said the City has always been in the background wanting to know what's going on and caring very much about the Food Shelf. She said installing a new sidewalk curb will also make it safer. Schley said there were safety issues with the sidewalk and liability issues that go along with that. She said there's a lot of food that goes in and out of the Food Shelf with carts. Schley said there are a lot of elderly people who make use of the food shelf and some of those people use walkers and different things to get around.

Schley said the contractor is doing a fantastic job and what has been done so far looks really nice.

Cushman noted the City had already committed \$2,500 to the Food Shelf and asked if another \$2,300 was needed.

Skaret said another \$2,399 is needed to complete the sidewalk and drive-over curb project at the Food Shelf.

SCHOENROCK/GAY moved and it was unanimously carried for the City to approve up to an additional \$2,500 to the Jackson Food Shelf.

Schley thanked the City Council for approving the additional funding.

WATER STORAGE TANK PROJECT PAY APPLICATION NO. 7 – MARIA TIEGS OF SEH

Engineer Maria Tieg of SEH gave a project update on the Water Storage Tank Project.

Tieg reported work is underway on the foundation for the ground storage reservoir. She said the contractor is starting to excavate all of the material for that. Tieg noted that work began on Monday, June 17th.

Regarding the pump room, Tieg explained the project has run into a little snag in finishing it off. She said the project is at a standstill because the transformer that is between the generator and the new pumps does not meet code. Tieg said it's SEH's belief that the submittal that they reviewed was not correct and that it will be the responsibility of the contractor to address this issue and correct it. She said the letter that was included in the Council's information packet is along those lines showing how in the specifications it's the contractor's responsibility to address this issue.

Tiegs explained the electrical contractor is saying that it's SEH that caused that mistake that it wouldn't meet code in the submittal. She said SEH is going to be meeting in probably about three weeks to sit down and fully discuss this issue and hopefully come to a resolution. Tiegs said attending that meeting will be City Administrator Matt Skaret, Water/Wastewater Superintendent Tony Oxborough, SEH, the prime contractor, the electrical sub-contractor and contractor for the controls.

Tiegs asked the Councilmembers if they had any questions or concerns in regards to the transformer issue.

Cushman asked if it's three weeks out on a decision regarding the transformer, what is the lead time to get the correct transformer. He asked how long it would take to make a new transformer.

Tiegs said it would take about four to six weeks.

Cushman noted that means it could be potentially a nine week delay in the project based on this issue.

Tiegs said the delay would be in finishing up the pump room. She explained the reason its three weeks before a meeting can be held is because the Project Manager for the project, Karen Cavett of SEH, is in Ireland right now for the next two weeks.

Tiegs said there's one high service pump and two low service pumps already installed. She said those pumps can actually operate. Tiegs said it's only with backup power that the issue with the transformer comes into play. She explained what the transformer does is take the 240 kilovolts and steps it up to 480 kilovolts for the new pump room so it's just during backup power. Tiegs said the new pumps are there but what's left in there to do is replace the two existing pumps and then some piping. She said there's a potential for delay in the project. Tiegs noted she hasn't seen an updated schedule yet to verify that it's going to be where they will need to change the construction completion date.

Cushman said if there's a delay of nine weeks, is the October completion deadline going to be changed to a December deadline.

Tiegs said there's potential for a change in the deadline but she doesn't know that yet because she hasn't received an updated schedule to know for sure what kind of delay there would be.

Cushman asked what the cost will be for the transformer.

Tiegs said the cost would \$25,000. She said that's not something SEH is going to put on the City to address this issue.

Cushman said he would agree with that other than the timeline. He commented the City Council has to be mindful of what this delay is going to cost the City.

Tiegs agreed with Cushman.

With no further questions regarding the progress or what's been presented about the Water Storage Tank Project, Tiegs said the May Pay Application No. 7 payable to Magney Construction is \$39,600.69.

Cushman asked if Pay Application No. 7 also includes the transformer.

Tiegs said it did not include the transformer.

SCHOENROCK/MADDEN moved and it was unanimously carried to approve Pay Application No. 7 in the amount of \$39,600.69 to Magney Construction.

WATER STORAGE TANK PROJECT CHANGE ORDER NO. 8

With the additional water storage, Tiegs explained the ground storage reservoir is getting about 15 feet taller. She said because of that, there's more weight or pressure at the broad base of the tank that's going to cause greater settlement than what was initially calculated for the 300,000 gallon ground storage reservoir.

Tiegs said it's estimated that the settlement would be approximately two-and-a-half inches which is quite a bit. She explained it's OK as long as the settlement is uniform which it should be. But Tiegs said the situation can cause issues with the pipe that goes underneath the footing and up into the ground storage reservoir.

Tiegs said to address this additional settlement issue, SEH is proposing to encase the pipe underneath and inside the footing with concrete that allows the pipe to settle with the tank or move with the tank and prevents breaks inside within the footing. She said then there's the addition of the flexible fitting which has two ball joints so it allows the pipe to adjust so that way the pipe can move outside of the footing and prevent any breaks from happening outside of the fitting.

Tiegs said with this proposed work, SEH is asking it to be time and materials to reduce the cost of the change order because there is a lot of labor involved and SEH can keep track what labor the contractor is using. She said looking at the current numbers, there are a few changes that can be made. Tiegs said SEH has spoken with the contractor about reducing the labor so it's not as much as the estimated value that's shown in the change order.

Overall, Tiegs said the estimated value for the change order is \$37,897.87. She said that will still be within the budget for the project but it's using up quite a bit of the remaining budget.

CUSHMAN/SCHOENROCK moved and it was unanimously carried to approve Water Storage Tank Project Change Order No. 8.

Tiegs thanked Mayor Walter and the City Councilmembers.

Mayor Walter thanked Tiegs for her update.

EDA RECOMMENDATION: DOWNTOWN FACADE IMPROVEMENTS PROGRAM – AUTHORIZE \$25,000 TO THE JACKSON BUSINESS DEVELOPMENT COMMITTEE FOR 2020

Community and Business Development Specialist Thomas Nelson of CEDA (Community and Economic Development Associates) explained the recommendation from the EDA is in regards to the Facade Upgrade Program that has been going on this year.

Nelson said to date; there are six projects that have been approved. He said none of them have started construction yet as they are awaiting contractors. Nelson said the six projects have all been approved to go forward with approximately \$4,400 remaining from the original \$25,000 committed for 2019.

Nelson said he's aware of people that are working on applications for the Facade Upgrade Program.

Nelson reported the projects that have been approved include property owners who are repairing damage to their buildings or encouraging business owners to do more to improve the look of their building than what they originally planned. He said the Downtown Facade Program has definitely been a very big success. Nelson said a lot of the business owners have been very receptive on how the program is formatted.

Nelson said the JBDC, who has been administering the program, has requested and recommended to the EDA and in turn is recommending to the City Council to set aside an additional \$25,000 for 2020. He said the funding would be coming from the Projects Fund of the EDA where the funding for the 2019 program also came from.

Nelson explained the reason for the funding request so early in the year is to promote the program early on in the fall of 2019 with applications being accepted during the winter starting on January 1st, 2020. He said the purpose of that is to hopefully allow business owners to have contractors lined up and ready in place by the time the building season begins. Nelson noted that was one of the biggest hold-ups this year was business owners waiting to receive bids from contractors.

Mayor Walter said he thought it's been a great thing that there's been such a good response to the program and it sounds like more will apply next year. He said he hopes the City Council will support it.

To recap, Skaret explained about the \$25,000 that the City put into the Downtown Facade Program this year. Skaret said for projects that are \$10,000 or less, the applicant has a forgivable loan and there are also Revolving Loan Fund dollars available for the other \$5,000. He said for projects over \$10,000, there is also up to \$5,000 as a forgivable loan and there's also Revolving Loan Fund money available.

Nelson said businesses have been made aware of the options that are available to them for a project through the Downtown Facade Program. He noted so far none of the applicants have utilized the Revolving Loan Fund application process.

SCHOENROCK/MADDEN moved and it was unanimously carried to authorize \$25,000 to the Jackson Business Development Committee for the Downtown Facade Improvements Program for 2020.

SENIOR CENTER BUILDING REPAIR LIST

Skaret noted that some time ago a user of the Senior Center outlined to the City Council the needs for the Senior Center Building. He said the person was asked to put together a list what she saw as needs for the building. Skaret said the list was recently submitted to City Hall and noted a copy of the list was included in the City Council's informational packets.

Skaret said some of the items on the list have been completed. He pointed out the water damaged ceiling tiles have been replaced thanks to Street Superintendent Markman and the Street Department staff.

Skaret said some of the items on the list would be more of a larger undertaking than others. He noted those items include installing a new floor, painting the entire interior of the building, upgrading the restrooms, installing handicapped accessible doors and new flooring, new countertop and updating the cupboards in the kitchen. Skaret said there is also a note at the bottom of the list that the City needs to look for a new building with better parking and easier access to get into the building.

Schoenrock asked if someone from the City Council had recently gone down to the Senior Center Building.

Alderman Anderson said he had been down to the Senior Center Building a while ago. He noted that the list was one individual's wish list. Alderman Anderson said he spoke with three or four other patrons who noted items on the list that are not needed. He said he found most of the things on the list to still be adequate. Alderman Anderson said there are some things that may be in need of a little bit of repair, but for example, a whole new floor is a wish list item.

Mayor Walter commented that they need to go from a wish list to a needs list.

Alderman Anderson said the Senior Center's needs list is a whole lot shorter than the list before the Council. He said this list is basically wishes.

Mayor Walter said he thinks that the Senior Center patrons would be very happy if anyone from the Council went down to have lunch with them.

Alderman Anderson said he would go with Alderman Schoenrock to have lunch at the Senior Center Building on Monday, June 24th.

Mayor Walter said he appreciated Anderson and Schoenrock going down to have lunch with the patrons at the Senior Center Building.

REIMBURSEMENT OF LIQUOR STORE PATRON'S CELL PHONE

Skaret said this item was discussed at the Liquor Committee meeting on June 17th.

Skaret explained there was a liquor store patron who had an unfortunate accident at the new liquor store. He said it was the day before the contractor put the second and final lift of asphalt on the parking lot.

Skaret said what happened is the patron pulled up to the liquor store and got out of her car. He explained there was the initial layer of asphalt that comes up to the cement curb that's in front of the building. Skaret said there was a lip between the initial layer of asphalt and the cement curb and the patron tripped on that lip. He said the accident was believed to be caused by the construction in progress. Skaret said in the fall, the patron fell resulting in a cracked smart phone screen along with some scratches and scrapes. He said the patron has a \$250 deductible on her cell phone insurance and was requesting reimbursement of \$250.

Skaret noted Liquor Committee members were concerned about setting a precedent if the City approved paying the \$250 due to someone falling. Skaret pointed out the accident was unique in that it occurred while construction was in progress. He said the second layer of asphalt has been installed and the situation with the lip from the asphalt to the curb has been eliminated. Skaret said the accident was a unique circumstance and there's not going to be any more construction projects at the liquor store for a long time.

Skaret said the claim was turned into the City's insurance company and they have ruled that the City is not liable and will not pay for the phone replacement deductible.

Skaret explained what's before the Council is whether the City should reimburse the \$250 deductible for the patron's cell phone.

Schoenrock noted it was construction in progress and the City should take care of the reimbursement request.

Cushman said that was the thought of the Liquor Committee. He said in this case when there was construction it was a rare case and reimbursement would be the right thing to do. He said luckily the patron wasn't injured.

City Attorney Anderson said he doesn't know if it would be a good precedent to set but it could be called a unique situation that separates it from normal slips and falls.

Gay pointed out how many times has a person tripped in any parking lot or anywhere due to human error. He said if it's a construction area, the person should be a little more careful to see what's taking place. Gay said he's not in favor of reimbursing the \$250 deductible. He noted he's tripped and fell in the past and broke a cell phone as well.

Attorney Anderson said if the insurance company is not going to be willing to cover the deductible; that tells the Council something too.

Gay asked what would be the ramifications if the City decided not to reimburse the person's \$250 deductible.

Attorney Anderson said he supposes the only real recourse the person would have would be to take the City to reconciliation court and see if the judge would determine if the City was negligent in some way, shape or form. He said he doesn't think the case would go very far. Attorney Anderson noted there's all these sidewalks and streets and there are cracks in them and there's ice on them at times. He said he doesn't know what distinguishes those kinds of accidents in those cases from this accident. Attorney Anderson said they were accidents.

Gay said there's always a liability.

Alderman Anderson said a person is liable for themselves when they walk out their door in the morning.

Schoenrock said he looks at it from the perspective that there is a new building under construction that the City is asking its citizens to come into and spend money that's going to get distributed back to the City. He said this isn't a sidewalk in front of a residence that the residents are actually responsible to take care of and noted there is a program to help them fix their sidewalk. Schoenrock said it's the City's building and this was an extreme case that you could call a case of rarity. Schoenrock said the person came to Jackson to spend money instead of going to Spirit Lake, Fairmont or Worthington. He noted she came to Jackson and supported the community. He said maybe the person will continue to support Jackson and if the City doesn't grant the request for reimbursement maybe they won't. Schoenrock said the City will get their \$250 back over a year or two through the person's patronage. He said he doesn't think granting the reimbursement request sets a precedent at all. Schoenrock said cases like this can be considered individually. He said in his opinion it was a case of the liquor store was under construction and the City was still asking people to use it.

Madden noted the liquor store was still under construction and wasn't finished yet. He said it wasn't labeled or flagged as under construction.

Gay said a person still needs to be cognizant to their surroundings especially when you know the project is not completed. He said there may be some bad publicity if the person wasn't reimbursed so maybe it would be best to pay the reimbursement.

Schoenrock said he just thinks it's the right thing to do. He said the person was in our community spending money at the City's store which was under construction. Schoenrock said it's only \$250. He said it's about taking care of a citizen who was spending money in our community.

Gay expressed concern about setting a precedent and it could become a slippery slope.

Attorney Anderson said he doesn't know if there's a right or wrong answer to this situation. He said he didn't know if this would be a great precedent that's necessarily going to cause the City a lot of problems in the future. Attorney Anderson said he thinks the City has to look at each incident individually because every accident is a unique event. He said there are probably very rarely ever two incidents that are identical.

Attorney Anderson said if he was going to render a legal opinion from what little he knows about the incident, he would say the City was not negligent.

Schoenrock said he would make a motion that the City reimburse the person \$250 for their cell phone insurance deductible.

Attorney Anderson suggested the City Council maybe consider splitting the difference with the person. He explained Minnesota operates under comparable negligence that recognizes the fact that there's probably never a true accident that's a 100 percent somebody's fault. He said it's probably shared alike.

Attorney Anderson asked should the City have had a sign up that said "Under Construction – Walk Carefully", he doesn't know. But, Attorney Anderson said the person should have probably been more conscious of it knowing that there is construction and should have been more conscious of how they conducted themselves on the property. Attorney Anderson suggested maybe having the City Council split the difference with the person and compromise.

Alderman Anderson said he liked that suggestion.

SCHOENROCK/GAY moved and it was unanimously carried for the City to reimburse the liquor store patron up to \$125 for their cell phone insurance deductible.

COMMUNITY SHUTTLE SERVICE

Schoenrock said he talked with UCAP about the possibility of providing shuttle bus service to get people back and forth from the campgrounds and other locations in Jackson to the Jackson Motorplex during the Jackson Nationals.

Schoenrock explained shuttle bus service is available on Thursday and Friday until 5 or 6 p.m. However, he said in the evening and on Saturdays the shuttle is not operating their normal schedule.

Schoenrock wanted the City Council to consider funding for a shuttle service during the Nationals that would allow people to patronize businesses in Jackson. He said he spoke with Jackson Motorplex General Manager Doug Johnson who said the Motorplex is in favor of the shuttle service but was not going to pay for it.

Schoenrock said UCAP was going to check the MnDOT regulations to see if UCAP could provide a shuttle service.

Schoenrock pointed out the community shuttle could also serve as a sober ride home following the races.

Schoenrock said the Motorplex is a great thing for the community and so many people attend the Jackson Nationals. He suggested the City Council consider supporting a shuttle bus because for a small fee it will provide transportation for people who may come downtown and spend money at the local businesses and also provide a safe ride home for people following the races by partnering with UCAP and the Motorplex.

Alderman Anderson said he agreed with the safety factor of providing a shuttle. He asked if it was known how much it would cost to provide the service.

Schoenrock said it's estimated the cost would be \$150 an hour per bus, per driver. He stressed that was an estimated cost. Schoenrock said the thought was to provide the shuttle service during the day and then return in the evening when the final race of the night was being held to give people a ride home. He said it may be two hours each night to give people a ride home after the races.

Madden said the shuttle service for downtown he totally understands in an effort to get people downtown. He asked if the Motorplex would be willing to share in some costs for the sober ride home following the races.

Schoenrock said he assumes the Motorplex would be willing to share in some of the sober ride home costs to a point. He said he knows the Motorplex hasn't done anything like this in the past.

Madden said he's fine with supporting the Motorplex and said the shuttle will also benefit them.

Mayor Walter asked how the Fire Department handles the sober ride home shuttle bus when the Fire Department has their annual dance.

Fire Chief Phil Markman said UCAP charges the Fire Department to have the shuttle service for the Firemen's dance but was unaware of the exact cost. He said that's something the Fire Department just figures into the expenses for hosting the dance.

Alderman Anderson asked if the shuttle bus is available throughout the night during the Firemen's Dance.

Markman said the bus is there throughout the evening so people can be picked up at their residence and go the dance and then return home without worrying about coming back to retrieve their vehicle the next day. He said as far as he knows, there's never been any reports of accidents following the Firemen's Dance.

Dave Bond added a lot of people make use of the shuttle bus during the Firemen's Dance.

Mayor Walter asked if the Fire Department uses all four of UCAP's buses for the Firemen's Dance.

Markman said the Fire Department just makes use of one of UCAP's buses.

Mayor Walter said having four shuttle buses for the Nationals might be overkill.

Schoenrock noted the Saturday night races may have an estimated 3,000 to 4,500 people attending.

Mayor Walter said people will be leaving all at the same time following the races unlike the Firemen's Dance when people come and go.

Markman also suggested setting parameters of where the shuttle bus will go.

Schoenrock said the shuttle service would only travel within the City Limits of Jackson.

Schoenrock said he didn't have exact cost figures. He said he would meet with the person in charge of the UCAP buses and Doug Johnson from the Jackson Motorplex to find out costs and details for the shuttle service. Schoenrock said he could find out the cost for having four buses following the races on Saturday night and having one bus during the day Saturday for those who want to go downtown.

Alderman Anderson said he's not sure that four buses are needed for Saturday night. He said maybe two buses would work because if there are two buses operating and they are taking a load of people, for example, out to the KOA campground, they will be back to the Motorplex in ten minutes.

Schoenrock said maybe this year they will just start with two buses and see how things go. He said if there is a demand then they could look at adding buses for next year. Schoenrock said, as the Mayor suggested, starting out this year with one or two buses and seeing how much use they get.

For the safety factor, Alderman Anderson agreed it would be good to have shuttle buses available instead of someone driving if they've been drinking.

Mayor Walter noted the Jackson Nationals will be held next week on June 27th through the 29th.

Schoenrock suggested maybe the City could cost share some of the costs for the shuttle busses with the Jackson Motorplex doing the same.

Mayor Walter suggested putting a limit on the cost share amount from the City.

Schoenrock suggested maybe just having the shuttle buses on Friday and Saturday to test it this year. He said a bus could operate a couple of hours during the day on Saturday and then return to provide service at the conclusion of the races. Schoenrock said based on the estimated cost for the shuttle buses, maybe the City could authorize cost sharing up to \$800 or \$1,000 for the Jackson Nationals.

Madden said he thinks up to \$1,000 is a fair amount.

Cushman said he would be in favor of up to \$1,000 but noted the shuttle service has to be promoted so people are aware of it. He said next year this discussion needs to be held earlier and make it a part of the package.

Schoenrock said the shuttle service is part of something the community can do to capitalize on the number of people that are in Jackson.

Markman said he's spoken to Chamber Director Sharon Henning about having the City-wide garage sales during Nationals weekend. He said that's what they do in Knoxville, Iowa during their Nationals along with other events including a parade that people look forward to. Markman said Henning is already working on activities for people to do next year during the Jackson Nationals.

Schoenrock said he's been told the Knoxville, Iowa City Council estimates \$7.5 million of outside money is injected into the small community of Knoxville's economy during the 14 days of their Nationals. He said businesses in Knoxville are so busy. He said he thinks the Jackson Motorplex would like to grow to a four, five or six day large event where town events could be planned around it.

Markman said the Jackson Nationals is a growing event.

Alderman Anderson noted the Jackson Motorplex is also doing a lot more activities for fans, families and children to do during the Nationals weekend and keep them in Jackson.

Markman noted the World of Outlaws are sanctioning with the Jackson Nationals and are embracing the racing here in the Midwest.

Madden noted about posting an announcement on the City's Facebook page about the shuttle service.

Schoenrock also mentioned posting an announcement about the shuttle service on the Jackson Motorplex's social media services.

Skaret also noted spreading the word about the shuttle through the local media as well.

MADDEN/ANDERSON moved and it was unanimously carried for the City to approve up to \$1,000 to assist with the funding for a Community Shuttle Service during the 2019 Jackson Nationals.

Mayor Walter said Schoenrock will need to seek funding from the Motorplex and coordinate with UCAP for the shuttle bus service.

Other:

JCC Strength and Conditioning Program

Schoenrock explained the JCC Strength and Conditioning Program is an organization that started last April. He said the program has gained a lot of support and has raised approximately \$25,000 to \$26,000 to pay for a personal trainer at the high school.

Schoenrock said the program provides equal opportunity conditioning training for male and female participants of all age levels for four hours a day all summer long. He said there is also time for those who are not athletes to work out.

Schoenrock said at 9 o'clock on Saturday morning June 29th of the Jackson Nationals, the JCC Strength and Conditioning Program is hosting their first big fundraiser. He said the organization has done other fundraisers in the past and explained this fundraiser will be a 5K. Schoenrock said the route for the 5K will leave from the main gate of the race track and go down State Street and go onto the river trail and through Ashley Park, take a right onto River Street and back onto State Street and back to the campgrounds at the Motorplex to see the race haulers and meet sprint car drivers. He said sprint car World of Outlaw driver Daryn Pittman and another driver are going to participate in the 5K.

Schoenrock said Motorplex General Manager Doug Johnson or someone is probably going to reach out to the Sheriff's Department or the Sheriff's Reserve to help with the event. He said the 5K event should not require any street closures. Schoenrock said its \$35 to register for the 5K and participants will receive a T-Shirt. He said everyone is invited to participate. Schoenrock said the Strength and Conditioning Program assists the Tri-4-Health during their event and Tri-4-Health is assisting by providing their finishing chutes and related equipment for the 5K. He said the proceeds from the 5K will go towards the JCC Strength and Conditioning Program. Schoenrock said the JCC Strength and Conditioning Program provides the training for free.

Schoenrock said he wanted to make everyone aware of the event.

Drawings for the Ashley Park Shelter House

Alderman Anderson reported Cushman gave him drawings from Dustin Nosbusch of Boekett Lumber regarding the renovation of the Ashley Park Shelter House. He said he would take the drawings to the Park Board for review. Alderman Anderson said he was really excited about the fact that Boekett Lumber could do drawings. He said the Park Board was unaware that Boekett's offered that service. Alderman Anderson thanked Schoenrock for mentioning that and thanked Cushman for contacting Nosbusch to do the drawings.

Alderman Anderson said they are some good drawings and he will take them to the Park Board to review and decide what they would like to do in formalizing a construction plan to distribute to contractors and seek bids.

City Administrator Matt Skaret

Skaret reported the AMI Committee has been working very hard and have heard three presentations. He said the Committee has reached a decision on a company to recommend to the Utilities Commission and the City Council to install and implement an AMI system. He said it would be a four year project for the AMI system to be a fully implemented. Skaret thanked Alderman Gay and Madden for serving on the AMI Committee.

Skaret said he's working to schedule a time for the AMI company that's being recommended to attend a City Council meeting and give an approximately 30 minute presentation. He noted the presentations given to the AMI Committee were two to three hours in length. Skaret said he's offered the company the Council meeting dates of July 2nd or July 16th. He suggested the Council meeting could begin at 6 p.m. that evening. Skaret said he's waiting to hear back from the company to see which date would work for them to give a presentation.

Skaret said he's also talked to Sheriff Shawn Haken about doing a presentation for the City Council about the Sheriff's Department. He said Sheriff Haken is available to do a presentation in July. Skaret said once he hears on what date the AMI company is available, he will schedule the date for a presentation by Sheriff Haken.

Mayor Walter thanked Aldermen Madden and Gay and the AMI Committee members for the extra time they put in hearing presentations from the three companies.

Mayor Wayne Walter

Relay for Life

Mayor Walter said he's received a request for a Mayor's Proclamation for the Jackson County Relay for Life which will be held on Friday evening, August 2nd at the Jackson County Fairgrounds. He said a Mayor's Proclamation could be held at the July 16th City Council meeting.

Property at 76 River Street

Mayor Walter said another item that was brought to his attention was whether the property at 76 River Street is for sale. He asked City Clerk Maschoff if he's heard anything.

Maschoff said a gentleman stopped by City Hall on June 18th asking about the City sewer line passing by the property. Maschoff said the gentleman also asked if he purchased the property how long he would have to clean it up. Maschoff said he told him that any effort to clean up the property would be a good start.

Maschoff noted a month ago the owner of the property, Les Minter, stopped by City Hall and said he would begin cleaning up the property around June 1st. He said he didn't know if Minter had begun cleaning up the property or not.

Mayor Walter said he drove by the property on June 18th when he heard it was for sale and didn't see anything done.

Maschoff said the gentleman interested in the property is asking a lot of questions and wants to find out answers before he puts money down on the property.

Mayor Walter said that sounded good.

Invitation to Corteva Agriscience

Mayor Walter said Corteva is having an open house this Friday, June 21st from 2:30 p.m. to 5 p.m. to give tours of the plant along with light refreshments. He said he wanted to make the City Council aware of the open house.

City Administrator Skaret

Skaret said he would be on vacation from Thursday, June 20th through Tuesday, June 25th. He said he will have some access to emails in case something comes up.

ADJOURNMENT

With no further business, SCHOENROCK/MADDEN moved and it unanimously carried to adjourn the meeting at 7:43 p.m.

David A. Maschoff, Council Secretary

Wayne Walter, Mayor

