

Jackson, Minnesota
June 4, 2019

The Jackson City Council met in regular session in the Council Chambers of City Hall at 6:30 p.m. on Tuesday, June 4, 2019 with the meeting called to order by Mayor Wayne Walter. On the roll call, the following persons were present: Mayor Wayne Walter, Aldermen Matt Madden, Larry Anderson, Brandon Finck and Dave Cushman, City Administrator Matt Skaret, City Attorney Brad Anderson, Engineer Greg Mitchell of Bolton and Menk, Street Superintendent Phil Markman, MRES Jackson Distribution Maintenance Foreman Jeremy Boogerd, Jackson Assistant Fire Chief Dave Bond, Community and Business Development Specialist Thomas Nelson of Community and Economic Development Associates, Jackson Liquor Store Manager Michelle Bratrud, Terry Adams, Sam Espey, Pat Voss, Carolyn Kolander, Scott Hargus, Lynne Anderson, Father Jonathan Fasnacht of the Good Shepherd Church in Jackson, City Clerk/Council Secretary Dave Maschoff, Justin Lessman of the Jackson County Pilot and Dave Schmidt of KKOJ/KUXX Radio. (Aldermen Jeffrey Gay and Donnie Schoenrock were absent.) (A quorum of the City Council was present.)

CALL THE MEETING TO ORDER

Mayor Wayne Walter called the regular meeting of the Jackson City Council to order. He noted the roll call showed all Councilmembers present except Aldermen Jeffrey Gay and Donnie Schoenrock.

There were no Public Hearings, Bid Lettings or Open Forum.

CONSENT AGENDA

CUSHMAN/FINCK moved and it was unanimously carried to approve the Consent Agenda as present.

There were no unscheduled guests who attended the meeting.

Council Discussion Items

TERRY ADAMS REQUESTING VARIANCE FOR THE NUMBER OF VEHICLES AT HIS RESIDENCE

Terry Adams said he was attending the Council meeting to ask what he should do regarding the number of vehicles at his residence.

Adams explained he has three sons that now have permits and will be getting their driver's licenses so they're going to have more vehicles at their residence. He said he didn't really know how to handle it because of the way the City ordinance is written.

Adams said he was at the City Council meeting to ask what he's supposed to do for his sons' vehicles to be parked in his driveway. He said they all have driver's licenses and insurance on the vehicles. Adams explained there are now five people with driver's licenses in his home. He said the City ordinance only allows four vehicles to be parked at his residence for himself and his wife.

Mayor Walter said the City Attorney will take Adam's matter under advisement, research the ordinance and determine what can be. He said the City Attorney will then send Adams a letter.

Adams thanked the Mayor and City Council for hearing his request.

EDA COORDINATOR'S REPORT

Community and Business Development Specialist Tom Nelson reported a lot of things have been going on over the past couple of months.

Industrial Development

Nelson said his office has been actively marketing the industrial buildings and land development for the JEDC. He said two new improvements have included the completion of the JEDC sign along Interstate 90 located in the area between Ametek and Boekett Lumber.

Nelson reported he has also been working on an article for the Connect Business magazine about the JEDC itself and specifically highlighting the buildings and land available in Jackson. He explained the article in Connect Business magazine is another way to increase the visibility of Jackson outside of the region.

Commercial Development

On the commercial side, Nelson said there has been a lot of activity with the Facade Improvement Program. He noted at the last City Council meeting, there were three of those applications approved. Nelson said there will be three more applications for the Facade Improvement Program that will be processed on June 5th with a number of other people interested in the program. He said a number of those applications have been some really good examples of the goal. Nelson explained one goal is that you would have a torn piece on the outside of a building and it's helping that businessperson fix something that was broken. He said another example was a situation where the businessperson was going to do just a minor improvement to the building but after hearing about the program they decided to tailor the improvements to the building to the maximum amount. He said that's really a great example of someone truly trying to improve their building even more so because of the funds having been available.

Nelson said there's been a lot of good feedback from businesses that are able to utilize the Facade Improvement Program.

Nelson said the final interview was held for the Jackson Business Challenge. He said the Economic Development Office is not quite at the point of making an announcement. Nelson said a winner has been chosen and he's hoping an announcement will be made in the next couple weeks with a great business start-up in Jackson.

Nelson said the Economic Development Office has been promoting the Jackson Crossroads which is the JEDC's commercial development park located right next to the new municipal liquor store. He said a number of leads are being worked on but nothing is ready to be announced at this time.

Nelson reported he's been talking with the building owner of the New China Restaurant in Jackson. He noted the restaurant will be closing their business at the end of July. Nelson said the Economic Development Office has been actively working with the building's owner to get the building to a place where he's ready to either sell or lease it to a potential tenant.

Nelson said the Economic Development Office has also been contacting people who have already inquired in the past looking for existing restaurant space in Jackson. He said the priority is to make sure it stays a restaurant. Nelson said that tends to be a hot commodity as a lot of people have a hard time starting up a new kitchen so if there's a kitchen they'd like to keep it that way.

Also on the commercial side, Nelson said the highlight is hotel development. He said currently four developers have received and are in the process of reviewing the hotel study that was conducted. Nelson pointed out one of the developers has gone as far as actually doing an architect's drawing and has been talking to different investors about going forward. He said a lot of interest has been shown into a hotel project stemming from the hotel study that was conducted.

Housing Development

On the housing side, Nelson said there have been a number of different developments. He said the first draft of the housing study has been delivered and City Administrator Skaret and himself are reviewing that and doing the final couple edits before the report is finalized. Nelson said the EDA will be receiving the full report. Upon receiving the full housing study report, Nelson said he make sure to present a summarized report to the City Council. Nelson said some highlights from the housing report showed, according to the State Demographer, that the City of Jackson had a slight increase in population over the last couple of years compared to the ten year trend that showed a drop in population. Nelson said the statistics show stabilization in the City's population.

Regarding housing vacancies in Jackson, Nelson said on the market rate side of things, there were 21 vacancies out of approximately 200 units. Out of that number, Nelson said the vacancies were only in six different properties. Nelson pointed out most of the properties, especially market-rate, are fairly full. He said out of the 21 vacancies in the report, 14 were from a specific property itself. Nelson reported subsidized housing in Jackson is full and there is a waiting list. He said those are a couple of highlights showing existing statistics. Nelson said he would go into further detail about the housing study at a later date on some of the specific recommendations.

Nelson said the housing study goes into a number of really good recommendations that can focus in on some good projects. He said those projects are going to be able to have a good impact and does show development not just retention.

Nelson said there's been an increase in traffic since spring has arrived in the Small Cities Development Program. He said the Economic Development Office has also done a number of more active things as far as getting flyers in resident's utility bills. Nelson said they will probably be doing that again to continue to push the Small Cities Development Program and get residents to participate.

Nelson explained with the addition of Administrative Assistant Trisha Porter in the Economic Development Office, they are going to be able to update the rental property listings in Jackson. He said the rental housing listing has been available for a number of years but it does not have a lot of information on it. Specifically, Nelson said it only includes the phone numbers, the rental license, number of bedrooms, rental cost and if pets are allowed. Nelson pointed out they are going to include more data such as addresses, down payments for different things, if the rental unit has laundry on site or not, and how many bedrooms and bathrooms the unit has. He said along with that information, they will be including an interactive map on the City's website that will allow people to visually see where in Jackson all of the rental properties are located. Nelson said the website will also include the ability to show photos of rental properties if landlords would like to send photographs to the Economic Development Office. He explained the goal behind all this is not only to help the landlords increase their occupancy and help them promote some of their vacancies, but also to specifically help reach potential people looking to move to Jackson and have an easier way to find housing. Nelson said the additional information on the website has been received very well from landlords who have contacted the Economic Development Office. He said his office hopes to finalize the list of rental properties by the end of this week and will be launching the list onto the website by the end of the month. Nelson invited the Mayor and Council to come to the Economic Development Office to see a sample of what the rental listings on the website will look like.

Nelson said the Economic Development Office is working on the potential redevelopment of the former Sacred Heart Mercy Healthcare Clinic in Jackson. He said the potential redevelopment would be to create some dormitories for Minnesota West students. He said the Economic Development Office has been looking at projects for a number of months including potentially new building construction.

Nelson said new building construction has been fairly difficult to get through due to the high cost of construction. He explained developers want to have much larger unit complexes. Nelson said with a smaller footprint here it's not quite justifiable so now they are looking at a couple redevelopment options for some more student housing. He said specifically, they are looking at trying to partner with the same people that are in Worthington. Nelson said when that developer built a 110 unit student housing project in Worthington last year they had 150 applicants right away. He said there are a number of students that are waiting and trying to find dedicated housing. Nelson mentioned the intent is to try and have a partnership to potentially bus some of the students between Jackson and Worthington. He said it would be great to have those students live in Jackson while they attend school in Worthington.

Nelson said the Economic Development Office has also been in contact with Habitat for Humanity who has projects in counties to the east of Jackson County. He said he'll be meeting with the director of Habitat for Humanity on June 19th to discuss the potential of doing projects in Jackson. Nelson explained specifically that conversation has been with the mindset of some of the in-fill lots so it would pair nicely with some of the discussions there have been with the City Council to clean up some of the blighted properties in Jackson.

Miscellaneous items

Nelson reported the Economic Development Office continues to push forward with the "Live 60/90" campaign to promote the livability in the tri-county area. Specifically, Nelson said the "Live 60/90" group has been meeting on a regular basis and working on a number of different things. Nelson said there will be a drawing soon for some prizes to encourage more engagement into that program.

On June 21st, Nelson said the Jackson Economic Development Office will be hosting the Southwest Business Development Network. He explained Lisa Hughes, the regional representative for the Minnesota Department of Employment and Economic Development Office usually hosts, once a month, a networking group for all of the different economic development professionals either in the South Central or Southwest Region. Nelson said the South Central Region networking meeting is always held in Mankato but the Southwest Region group does their meetings on a rotational basis at different locations. He said Jackson will be hosting the June meeting at City Hall.

Nelson noted the guest speaker for the meeting will be the new Commissioner for the Minnesota Department of Employment and Economic Development. He said it will be a good opportunity to highlight to a high level official the great things that we have here in Jackson.

Nelson said the Economic Development Office is still working in developing a laundromat in Jackson. He said there have been a number of different people that have come and gone with that project. Nelson said that project is still active but unfortunately nothing yet to report at this time. He said bringing a laundromat to Jackson is still a top priority for him as the Economic Development Office wants to keep that resource in town.

Nelson said hopefully in the next month or two will be the creation of a Young Professionals Organization for Jackson. He said he's been in contact with a number of different employers in Jackson to advise them in the creation of the organization. Nelson said a couple of similar organizations have started up within the businesses themselves and have internally stayed there. He said he's been working to help them in expanding that to be for all of Jackson and have meetings in a more public area. Nelson said that's been a lot of the feedback he's received from larger employers in Jackson that recruit from outside of the region for some of the skill areas. He said the comment from employers is anything that can be done to help retain some of those younger professionals would be much appreciated. Nelson said that's one of the ways he's looking to help by advising those entities as well.

Mayor Walter thanked Nelson for his update.

MMUA DELEGATES

Skaret explained MMUA is the Minnesota Municipal Utility Association. He said MMUA is asking for an updated voting delegate list. Skaret said the City of Jackson is a member of the Association and the delegates list the City has is very outdated. He said right now the delegate list includes Patrick Christopherson, Jim Lutz and Steve Handevitd as the City's voting members. Skaret noted none of the three individuals are affiliated with the City anymore.

Skaret said each City has one vote, but can have as many voting delegates as the City wants.

Skaret said he would suggest being consistent similar to what the City has for MRES delegates which are himself and Alderman Matt Madden if Madden is willing to do so.

Madden said he would serve as a MMUA voting delegate.

ANDERSON/FINCK moved and it was unanimously carried to have City Administrator Matt Skaret and Alderman Matt Madden be the City of Jackson's MMUA voting delegates.

Mayor Walter thanked Skaret and Madden for volunteering to serve as the City's MMUA voting delegates.

BIKE SHARE LOCATION

Sam Espey said he was speaking to the Mayor and Council on behalf of the Trails Committee.

Espey noted there are four Bike Share bicycles that were received through a grant this spring. He said two bike dock stations have been placed at the Jackson Motorplex's campground. Espey explained two bikes will be stationed at the race track campground later this week available to be rented out this weekend.

Espey said they are hoping to station the other two bikes in front of the library. He said the library's manager gave her approval to locate two bikes there. Espey said the two bikes would be located along with the current bike rack that's located at the library.

Espey explained both locations for the Bike Share bicycles are temporary because the Trails Committee has a site already at Memorial Park that they hope to put the bikes in when the park is developed.

Espey reported the fix-it station that was received through a grant two years ago is now mounted to a concrete slab of a former picnic table base. He said the Trails Committee is hoping for approval from the School Board to move the fix-it station next to the school for now especially with the potential of having a high school racing team because of the potential development of a mountain bike trail.

For now, Espey said the Trails Committee is requesting permission from the City Council to bolt the Bike Share racks to the concrete outside of the Library at least for one year. He said the location for the bikes will be re-evaluated in a year.

Madden asked Street Superintendent Markman if locating the bike racks on the sidewalk at the library would be OK

Markman said it would be no problem.

MADDEN/ANDERSON moved and it was unanimously carried to allow the Trails Committee to locate their Bike Share bikes at the Library.

Since the bike fix-it station is somewhat mobile and can be moved around, Skaret asked if the City Council wanted to make a motion authorizing the Trails Committee to locate the bike fix-it station where they deem appropriate and necessary.

If the bike fix-it station is moved and located on City property, Finck said the Trails Committee should probably consult with the City first before moving it so everyone is kept in the loop.

FINCK/CUSHMAN moved and it was unanimously carried to allow the Trails Committee to move the bike fix-it station to City owned property after first consulting with Street Superintendent Phil Markman regarding its location.

Mayor Walter thanked Espey for all he does.

RESOLUTION APPROVING DISTRIBUTED RESOURCE INTERCONNECTION PROCESS 2019

MRES Jackson Distribution Maintenance Foreman Jeremy Boogerd explained he attended a meeting about two months ago in Marshall regarding the new Distributive Interconnection Process.

Boogerd said the Distributive Interconnection Process is when a homeowner or business installs solar or wind power on their own property to generate electricity and sell it back to their wholesale power provider which would be the City.

Boogerd said the Minnesota Public Utility Commission came up with what's called MN-DIP, the Minnesota Distributed Energy Resource Process. He said it's kind of bulky, convoluted and long. Boogerd said MMUA and MREA, Star Energy Solutions and a number of lawyers worked together to develop a simplified version of MN-DIP.

Boogerd said the simplified version breaks the process down for anyone that wants to install solar or wind power to connect and sell electricity back to the City. He explained it breaks it down into three tracks. Boogerd explained there is the Simplified Process which is for anyone under 20 kilowatts which is going to be a solar panel on the roof of a house or small business downtown. He said there is also the Fast Track Process that's going to be anything over 20 kilowatts but under five megawatts. Boogerd said the Study Process is anything over five megawatts which will require more forms to be processed.

Boogerd said the Distributed Resource Interconnection Process simplifies things and has been adopted by a lot of utilities. He said the City needs to adopt it by June 17th, 2019. Boogerd said if it's not adopted, then the City will fall into the MN-DIP which is a lot lengthier process and difficult to understand.

Under the Distributed Resource Interconnection Process, Boogerd explained if someone comes in and says they've installed small solar panels on their house, they are given a form to fill out and must turn it back into City Hall within 15 days. He said if the person doesn't return the filled-out form in 15 days, the form becomes void and they have to start the process over again. Boogerd said its very time-tracked sensitive of when the property owner gets their process, when they get their panels, when they get their converter, when the project is completed and inspected and turned onto the line.

Boogerd said he believed Federated Rural Electric has also adopted the Distributed Resource Interconnection Process.

Madden noted MMUA and MREA members, and most of the rural electric co-op's he's familiar with have adopted this policy.

Boogerd noted the City of Marshall has already adopted the policy along with many other communities.

Boogerd said the City has an interconnection process on the books from years ago. He said there is no one in the City of Jackson right now that has interconnections and is selling electricity back to the City. Boogerd said any expenses would be the responsibility of the person who wants to interconnect. He said he has contacts at Missouri River Energy that would assist the City with the process if someone wanted to interconnect.

CUSHMAN/ANDERSON moved and it was unanimously carried to approve Resolution No. 24-0619 adopting the Distributed Energy Resource Interconnection Process.

INDIRECT SERVICE CONNECTION AGREEMENT FOR WATER AND SEWER FOR NEW STORAGE BUILDING AT THE JACKSON MOTORPLEX

Skaret explained the Jackson Motorplex is constructing a new storage building. He said the storage building is just within the City limits.

Skaret said the closest utility infrastructure is located way to the south of the new storage building. For sewer service, he said the Motorplex is proposing to connect to a City sewer line in the area that serves a restroom and shower facility owned by the County.

Skaret said the restroom building used to serve the old City outdoor swimming pool years ago. He said that's why the sewer line is considered a City sewer main but the water line does not belong to the City and is considered a private service line.

Markman said it's either a six or eight inch sewer main and the Motorplex will be connecting to it outside of the building so it won't affect any of the usage of the current restroom/shower house building. He said there would be a y-connect to either the six or eight inch main. Markman noted there should be plenty of volume because it's going to be seasonal as will be the shower facilities.

Skaret explained in these circumstances where they are not connecting directly onto the City main but rather hooking up to another service line, the City requires them to sign an Indirect Utility Service Agreement.

Markman reported County Public Works Director Tim Stahl contacted him and said the Jackson County Board of Commissioners also approved going forward with the excavating for determining what size the pipe is. He said an easement agreement is still being worked on.

MADDEN/ANDERSON moved and it was unanimously carried to approve the Indirect Service Connection Agreement for water and sewer service for the new storage building at the Jackson Motorplex.

RESOLUTION NO. 25-0619 AUTHORIZING THE TRANSFER OF FUNDS FOR THE REIMBURSEMENT OF EXPENSES PERTAINING TO THE SOUTH HIGHWAY STREET AND UTILITIES IMPROVEMENT PROJECT AND LIFT STATION NO. 4 RECONSTRUCTION PROJECT

Skaret said this item was discussed at the June 3rd Finance Committee meeting. He said the Finance Committee recommended approval of the resolution.

Skaret explained about \$162,000 in design engineering expenses were incurred on these projects before the City's bond funds arrived. He said Resolution No. 25-0619 would authorize the transfer of funds to reimburse the water and sewer funds for these expenses. He noted the reimbursement was factored into the overall bond proceeds. Skaret said it is fairly customary that when Cities do bond that they reimburse out of the bond proceeds to the funds where the expenses were incurred. He said there is about \$22,000 in Water Fund expenses to be reimbursed and about \$141,000 for the Sewer Fund.

FINCK/MADDEN moved and it was unanimously carried to approve Resolution No. 25-0619 authorizing the transfer of funds for the reimbursement of expenses pertaining to the South Highway Street and Utilities Improvement Project and Lift Station No. 4 Reconstruction Project.

SOUTH HIGHWAY STREET AND UTILITIES IMPROVEMENT PROJECT PAY APPLICATION NO. 1

Skaret reported the South Highway project is coming along. He noted Engineer Greg Mitchell of Bolton and Menk was attending to give an update on the project.

Mitchell said during the last two weeks, the contractor has been working on a 14 inch force main from Lift Station No. 4 heading back to the west. He said right now they are right up to Barnel Road. Mitchell noted there was the Memorial Day weekend and some rain days so the project is not exactly where it wanted to be but is still making some good progress. He said the plan is to get the force main down to the lift station and eventually hook it up.

Mitchell said some concerns right now are related to the weather and high flows at the lift station due to the level of the river. He said there will need to be some discussions on how they will convert from the old force main to the new force main. Mitchell said once that's done, the schedule would be to stay on Phase Two of the project and work between River Street and Barnel Road getting all of the utilities and grading done and then move into Phase Three with work proceeding to the east.

Mitchell said once all of the utilities are done, then the County can come in and do their street grading, curb and gutter and paving but that won't be until August or September.

Skaret said the City's share of Pay Application No. 1 is \$130,893.53 which would be payable to the contractor, GM Contracting Incorporated.

CUSHMAN/FINCK moved and it was unanimously carried to approve South Highway Street and Utilities Improvement Project Pay Application No. 1 in the amount of \$130,893.53 to GM Contracting, Incorporated of Lake Crystal, Minnesota.

SECOND CONSIDERATION: ORDINANCE 100 AMENDING CHAPTER 96 OF THE JACKSON CODE OF ORDINANCES PERTAINING TO MAILBOXES

Skaret said Ordinance 100 amending Chapter 96 of the Jackson Code of Ordinances pertaining to mailboxes was first discussed at the May 21st City Council meeting.

Skaret explained Ordinance 100 sets in writing the policies and procedures the City has had for mailboxes that have been damaged directly by the snowplow equipment. He said it really doesn't change the City's policies and procedures but puts them in writing and into the City's Code of Ordinances so the City has some better documentation.

Skaret explained basically it would give homeowners three days after the snowplow goes by to make a claim to City Hall that their mailbox was damaged by the snowplow. He said at that time, the City's Street Superintendent would go out and inspect and verify or not whether the mailbox was struck by the snowplow.

Skaret said Ordinance 100 also sets some reimbursement amounts at \$75 for an individual mailbox and some additional amounts if there's a cluster of mailboxes. He said the ordinance would give people up to six months to submit the receipts to City Hall if their mailbox had been fixed to the equivalent of what it was.

Mayor Walter said one thing that came to mind is what if there are people who are snowbirds and are not in Jackson to note that their mailbox has been damaged.

Markman said that would have to be taken into consideration. He pointed out if the snowbirds have a caretaker or that the snowbirds will have to notify City Hall that they will be gone. For the most part, Markman said if a snowplow operator clips a mailbox, the operator can usually hear or feel it. He noted the snowplow operators are usually familiar with the height and types of mailboxes and where they are located on their route. He said the snowplow operators are pretty cognizant of where the mailboxes are but there are times where the snowplow operator doesn't know. Markman said they can take it on a case by case basis in those situations.

ANDERSON/MADDEN moved and it was unanimously carried to approve Second Consideration of Ordinance 100 Amending Chapter 96 of the Jackson Code of Ordinances Pertaining to Mailboxes.

HIGHWAY 71/SHERMAN STREET TRAFFIC SIGNAL REPLACEMENT

Skaret explained this item is for informational and planning purposes for the City Council.

On Friday, May 31st, Skaret said he and Street Superintendent Phil Markman, Electric Department Supervisor Jeremy Boogerd, Water/Wastewater Superintendent Tony Oxborough and Sheriff Shawn Haken met with a representative from MNDOT.

Skaret said MNDOT is planning on replacing the traffic signals at the intersection of Highway 71 and Sherman Street. He said MNDOT is planning to let the project out for bids in November of 2020 with the actual project taking place in 2021.

As part of that project, Skaret said MNDOT is going to be putting “bump outs” on all sides of the intersection. He said that will make it safer for pedestrians to cross the street on both Sherman Street and Highway 71. Skaret said that’s the idea behind “bump outs” because you lessen the distance that people have to cross the travelled pavement. Skaret said it does create some additional work for City staff that are plowing snow. He said in our case, MNDOT plows Highway 71 but they are going to lift their snowplow blade up a little bit in order to prevent hitting the “bump out” as it will be sticking out a little bit into the roadway. Skaret said the City’s snowplow operators will have to remove that snow and continue to remove the snow on Sherman Street. He said the City’s snowplow operators will also have to remember to lift up their snowplow blade as well so they don’t strike the “bump out”.

Skaret said the City would be responsible for the cost of the two traffic lights going east and west on Sherman Street and the State would be paying for the traffic lights on Highway 71. He said the maintenance costs after the project is done would be the City’s responsibility as far as replacing bulbs and other items. Skaret said the traffic lights would have a galvanized steel fixture so the City won’t have to worry about painting them. He said more and more, MNDOT is going with traffic lights that have galvanized fixtures verses fixtures that have to be painted.

Skaret said it’s unknown what the cost estimate of the traffic signals will be. He said he asked for an estimate but hasn’t received it yet.

Markman said the new traffic signals may necessitate moving one hydrant and some of the storm sewer intakes will be affected by the changes. He said the new traffic signals will also create a little bit of an issue for snow removal. Markman said it may also affect a couple of parking stalls at Bob’s Fleet Supply.

COMMUNITY SHUTTLE SERVICE

Skaret suggested this informational item be tabled because Alderman Schoenrock wanted to talk about this and he is absent at the meeting.

Mayor Walter said discussion about the Community Shuttle Service could be put on the June 18th City Council agenda.

MOUNTAIN LAKE CHAMBER OF COMMERCE ASHLEY PARK SHELTER HOUSE FEE WAIVER REQUEST FOR POW WOW DAYS

Skaret said the City received a request by email from a representative of the Mountain Lake Chamber of Commerce. He said as part of Mountain Lake's POW WOW Days on Saturday, June 15th, they are asking to use the Ashley Park shelter house free of charge. Skaret explained they are going to be having a tractor ride and will be stopping at Ashley Park for lunch catered by Sunshine Foods. He said the tractor ride would be using the shelter house basically from noon to 1:30 p.m. on that day. Skaret said the Mountain Lake Chamber was asking the City to waive the \$25 shelter house fee.

Finck said he would support waiving the fee because it's good anytime people come to Jackson.

Anderson noted that the shelter house should also be cleaned up after they use it.

FINCK/CUSHMAN moved and it was unanimously carried to waive the \$25 Ashley Park shelter house fee for the Mountain Lake Chamber of Commerce Pow Wow Days Tractor Ride on June 15, 2019.

PRESENTATION ABOUT THE SHERIFF'S DEPARTMENT FROM SHERIFF SHWAN HAKEN FOR A FUTURE MEETING

Skaret noted the Finance Committee met on June 3rd and discussed the renewal of the contract with the Sheriff's Department for law enforcement services for the City of Jackson. During that meeting, Skaret said Sheriff Haken mentioned that he has an orientation that he presents to new County Commission members that outlines everything that the Sheriff Department does and how it works. Skaret said he doesn't believe that any of the Jackson City Council members have gone through an orientation about the Sheriff's Department. He said Sheriff Haken offered to give the City Council an orientation about the Sheriff's Department if they would like to.

Skaret said he wanted to ask the Mayor and City Council if they would be interested in having Sheriff Haken conduct a 45 minute orientation at a special City council meeting or workshop type event.

Finck said it would be a worthwhile orientation and would be of value to the City Council on how the Sheriff's Department provides their services.

Skaret asked if the Council would like to have a noon meeting or special meeting for the orientation.

Cushman asked about making the orientation as part of a regular Council meeting.

Finck asked about having the City Council meet early some evening at 6 p.m. to allow time for the orientation.

Skaret said he would check with Sheriff Haken regarding scheduling a time for an orientation.

Other:

Ashley Park Shelter House

Cushman said at the last City Council meeting two weeks ago there was a lot of discussion about the Ashley Park shelter house. He said he wanted to provide the Mayor and Council with an update.

Following the May 21st Council meeting, Cushman said he met the following Wednesday morning with Dustin Nosbusch at Boekett Lumber in Jackson. He said Boekett Lumber is in the process of putting together 3-D drawings of the shelter house. Cushman said on June 3rd, he met with Boekett's who had a tentative rough draft copy of the drawings and discussed some more ideas about the use and utilization of the shelter house building and the use of different building materials that are water sensitive.

Cushman said things are heading in the right direction. He the total cost will be about \$500 to put the drawings together. Cushman said if in turn, the Ashley Park shelter house project goes forward and the materials are purchased through Boekett's, the majority of the drawing expense will be credited back to the City.

Cushman said he thinks it would be a good win-win situation. He said he likes what he's seen so far. Cushman said it's anticipated there may be some final drawings to put in everyone's hands for the next Council meeting.

Finck thanked Cushman for contacting Boekett Lumber and having drawings created for the renovation of the Ashley Park Shelter House. He said he's definitely had a couple individuals reach out and were very impressed that Cushman took the leadership on that. He said kudos to Cushman.

Mayor Wayne Walter

Mayor Walter said he also wanted to thank Cushman for stepping up and saving the City a bunch of money and coming up with what sounds like a good plan for the Ashley Park shelter house.

Mayor Walter said special thanks to Alderman Finck for attending the Council meeting at short notice so a quorum was present.

Mayor Walter said he received an invitation from Federated Rural Electric about a legislative picnic for City Council members that will be held at 5 p.m. on June 25th at Federated REA. He said he will have Skaret send out the invitation to all the Councilmembers as a reminder of the picnic.

City Administrator Matt Skaret

Skaret reported the State Legislative Session wrapped up on May 25th. He said there was a Special Session because the Legislature could not get everything done in a timely order. Skaret there was some good things that came out of the Legislative Session and some bad things that were stopped.

Skaret said one of the good things regarded Local Government Aid (LGA). He said the League of Minnesota Cities and the Coalition of Greater Minnesota Cities had been both working to get the Local Government Aid funded up back to 2002 levels. He said those organizations succeeded in getting that done during the recently completed Legislative Session.

For the City of Jackson, Skaret said that's going to increase the City's LGA starting next year by about \$40,000 so that will help fill a hole in the City's budget. He said the City still has a lot of needs but that will certainly help.

ADJOURMENT

With no further business, FINCK/MADDEN moved and it was unanimously carried to adjourn the City Council meeting at 7:19 p.m.

David A. Maschoff, Council Secretary

Wayne Walter, Mayor

