

**STREET COMMITTEE MEETING**  
**Monday, June 9, 2025**  
**6 p.m.**  
**Jackson City Hall Council Chambers**

**The City of Jackson Street Commission met at 6 p.m. on Monday, June 9, 2025, in the City Council Chambers of the Jackson City Hall. Attending the meeting were Street Committee members Nathan Peterson, Shawn Foster and Joe Pell. Also attending were Mayor Marcus Polz, City Administrator Jim Langborg, Public Works Director Tony Oxborough, Dave Lovell of the Economic Development Office and Recording Secretary Dave Maschoff. (All members of the Street Committee were present.)**

**CALL THE MEETING TO ORDER**

---

Mayor Marcus Polz called the Street Committee meeting to order.

**UPDATE ON ONE-WAY ALLEY DOWNTOWN FOR SMOKIN' JAVA**

---

Public Works Director Tony Oxborough reported the one-way alley downtown for Smokin' Java has been going well. He explained the alley travels one-way from south to north between Ashley Street and Sherman Street.

Oxborough said Smokin' Java has a camera set-up so they can see when a customer drives up to their pick-up door located along the alley. He said Smokin' Java owner Mary Brandt said customers are still getting familiar that the drive-up pick-up service is available. He said it sounds like things have been going well.

Oxborough said once the one-way alley behind Smokin' Java passes the three-month probation period and everything has gone well, one-way signs will be posted.

## **BALLARD AVENUE TO TORGERSON LANE PROJECT – ELECTRIC SWITCH ORDERED**

---

Oxborough noted the City Council approved ordering the electric switch at their June 3rd meeting. He said MRES Jackson Distribution Maintenance Foreman Tony Nitchals has ordered the switch. Oxborough said the estimated arrival of the electric switch is in the spring of 2026.

## **BALLARD AVENUE VEHICLE COUNTER – DID NOT HAPPEN**

---

Oxborough reported the Public Works Department did not do the Ballard Avenue vehicle counter.

Oxborough explained that the Sheriff's Department turned over the vehicle counter to the Jackson County Highway Department and the County Highway Department turned it over to the City Public Works Department. He said he never found the time to do the Ballard Avenue vehicle count. Oxborough said there hasn't been a lot of traffic on Ballard Avenue because the Thorns' haven't been hosting any events at their wrestling and gymnastics facility. He said if there's an opportunity, the Public Works Department will implement the vehicle counter.

## **DUST CONTROL – THE WEEK OF JUNE 16<sup>TH</sup> THEY PLAN TO SPRAY**

---

Oxborough said dust control is planned for the week of June 16<sup>th</sup>. He said the areas for dust control will be prepared and ready.

## **UPDATE ON 2026 STREET PROJECTS – CONSTRUCTION LETTERS SENT OUT TO RESIDENTS**

---

Oxborough said construction letters were sent to residents who will be affected by the 2026 Street Projects. He said the letters should have arrived in homeowner's mailboxes on Friday, June 6<sup>th</sup> or Monday, June 9<sup>th</sup>.

Oxborough said engineering firm HDR was in Jackson on June 9<sup>th</sup> starting to work on utility locates. He said Madsen's Land Surveying also was in Jackson pertaining to the 2026 street projects.

Oxborough said things are ramping up as far as design work. He said the first review of the design plans may take place in four months.

### **UPDATE ON KEUL AVENUE AND PROSPECT LANE – EDA WORKING ON FUNDING PAPERWORK**

---

Oxborough said he spoke with Dave Lovell in the Economic Development Office regarding Keul Avenue and Prospect Lane.

Oxborough said at this point it's in the City's Financial Consultant Shannon Sweeney's hands as far as the financial aspect of the Keul Avenue and Prospect Lane projects. He said there are two options moving forward as far as how to pay for it. Oxborough said in speaking with Sweeney, the City won't know anything until the Minnesota Legislature meets in special session. He said there may be better information available regarding funding during the first part of July.

### **WHO IS RESPONSIBLE FOR UPDATING BELMONT LANE AS FAR AS PROPERTY LINES**

---

Oxborough noted dust control is being provided for the last 500 feet of Belmont Lane along with the other City streets that receive dust control.

Oxborough said plans are to update that area to outline the property lines. He asked if that's an expense for the City or if that's something Fort Belmont needs to re-establish for their property.

Langborg reported research was done of the City Council minutes dating back to 2004. He said there was an agreement with Fort Belmont that the City would basically consider that portion of Belmont Lane the City's. However, Langborg said when you look at Beacon, the property lines actually shows it's Fort Belmont's property. Langborg said it needs to be looked at to make it City property or the City's right-of-way.

Mayor Polz said he talked with representatives of Fort Belmont. He said it sounds as though there was an expectation that the City was going to install curb, gutter and paving on Belmont Lane.

Langborg said if you look at the agreement between the City and Fort Belmont, it says something about curb, gutter and paving but it also says something like when the time comes.

Oxborough showed Street Committee members a map of the Fort Belmont area and Belmont Lane. He said he would like to get Beacon updated regarding where property lines are located along Belmont Lane and at Fort Belmont. Oxborough noted that on paper and through an agreement, the City owns Belmont Lane but it needs to be reflected on Beacon. Oxborough asked if he should call an engineer and surveyor, at the City's expense, to update the map to reflect that the Belmont Lane property belongs to the City of Jackson.

Foster said to have the engineer and surveyor work on determining the property lines at the City's expense. He said when the time comes to do what needs to be done regarding infrastructure on Belmont Lane, the City can just move forward.

Peterson said eventually Belmont Lane will have curb and gutter installed because there is a document that said it was approved.

**PETERSON/FOSTER moved and it was unanimously carried to have the City pay for an engineer and surveyor to determine the property lines for Belmont lane so it's reflected on Beacon and communicate to Fort Belmont that the City is not going to run utilities out to Fort Belmont at this time.**

**TRAFFIC CONTROL FOR: (A) SECOND AVENUE AND THOMAS HILL – CURRENTLY YIELD SIGN ON SECOND AVENUE TO THOMAS HILL.....(B) FIRST AVENUE AND THOMAS HILL – CURRENTLY YIELD SIGN ON FIRST AVENUE TO THOMAS HILL.....(C) FIFTH STREET AND SHERIDAN STREET – NO SIGNS.....FIFTH STREET AND GRANT STREET – NO SIGNS**

---

Oxborough said up for discussion are the intersections of Thomas Hill and Second Avenue and Thomas Hill and First Avenue. He explained there's currently a yield sign on Second Avenue to Thomas Hill Road and a yield sign on First Avenue to Thomas Hill Road. Oxborough said it's been proposed to turn those yield signs into stop signs.

Pell noted it's also proposed to turn the yield signs on Shady Lane and Maple Street that intersect Thomas Hill Road to stop signs.

Oxborough said there is already a stop sign on Maple Street.

Pell said, in his opinion, any side street intersecting Thomas Hill Road with a yield sign should be changed to a stop sign because there's a bad hill on Thomas Hill Road. He noted motorists just drive through the yield signs without looking, especially on Second Avenue. Pell noted Third Avenue that intersects with Thomas Hill Road has a stop sign. He noted tree branches need to be trimmed away from the stop sign so it's visible.

Oxborough said stop signs can be posted on all side streets that intersect with Thomas Hill Road.

Pell said residents are really concerned about traffic because Patterson Park is located along Thomas Hill Road and there's also a bus stop. He said children are crossing the streets in that area back and forth. Pell said there are some motorists who drive fast up Thomas Hill Road. He said he would rather be proactive than reactive by installing stop signs.

Oxborough noted the intersection of Sheridan and Fifth Streets is an unregulated intersection. He asked Street Committee members if it should become a controlled intersection.

Street Committee members agreed it should become a controlled intersection.

Oxborough asked if there should be a yield or stop sign placed on Fifth Street at the intersection Fifth and Sheridan and at the intersection of Fifth and Grant Streets.

It was the consensus of the Street Committee members to install stop signs at those two intersections.

Peterson also suggested changing the stop sign on Fourth Street at the intersection of Fourth and Bailey Streets back to a yield sign. He said motorists treat it as a yield sign anyway. Peterson explained it had been a yield sign for many years and then was changed to a stop sign. Peterson said due to the new government center, it was decided to have stop signs placed at all the intersections along Fourth Street.

It was the consensus of the Street Committee to change the stop sign on Fourth Street at the intersection of Fourth and Bailey Streets to a yield sign.

## **ADJOURNMENT**

---

With no further business, Mayor Polz entertained a motion to adjourn the Street Committee meeting.

**PELL/PETERSON moved and it was unanimously carried to adjourn the Street Committee meeting at 6:30 p.m.**

---

**David A. Maschoff, Recording Secretary**

