

CITY OF JACKSON

CITY COUNCIL AGENDA

March 19, 2024

6:00 P.M.

- 1. Pledge of Allegiance**
- 2. Call to Order**
- 3. Roll Call/Quorum: All council members present except _____**
- 4. Public Hearings:**
- 5. Bid Lettings**
- 6. Open Forum:** The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on a subject which is not a part of the meeting agenda. Persons wishing to speak must register in person with Dave Maschoff, Council Secretary, by 3 p.m. on the Friday prior to the meeting. Unscheduled guests are limited to two minutes each. The Council may not take action or reply at the time of the statement but will give direction to staff at the end of the meeting regarding investigation of the concerns expressed.
- 7. Consent Agenda:** All items listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote of a majority of the members present. There will be no separate discussion of these items unless a Council member so requests, in which event the item(s) will be removed from the Consent Agenda and considered separately by the Council under “8” below. These Consent Agenda items will also include motions approved by committees, commissions and boards of the City Council.
 - A. Council Memo for March 19, 2024
 - B. Approval of Minutes – City Council Minutes for March 6, 2024
 - Trails Committee Minutes for March 12, 2024
 - Park Board Meeting Minutes for March 12, 2024
 - C. Bills List for March 19, 2024 – Resolution No. 12-0324
 - D. Scantron Amended Computer Support Agreement
 - E. Planning Commission Recommendation: Approve Conditional/Interim Use Permit for Steve and Kerri Henderson to allow an Airbnb/Short Term rental of living quarters in their newly constructed garage located at 511 Sixth Street and for the rental of bedrooms at their residence at 503 Sixth Street
 - F. Park Board Recommendation: Approve advertising to hire three seasonal staff with the same starting wage as Jackson County for the 2024 summer season (\$15/hr. starting wage and \$.50/hr extra for each year they return)
 - G. Staff Recommendation: Approve the hire of Kim Barnett as Fulltime Assistant Liquor Store Manager at Step 2, Grade 8 on the Employee Wage Schedule (\$24.53/hr) with 80 hours of vacation in the bank at the start of employment

H. Personnel Committee Recommendations: Economic Development Administrative Assistant Job Description and Approve updating the hours from 20 to 25 hours per week

I. Park Board Recommendation: Approve Community Gardens registration form and guidelines

8. Council Discussion Items

- A. Closed Session as permitted by Attorney-Client Privilege, Section 13D.05, Subdivision 3(b) to discuss litigation
- B. Helen Mekosch regarding new door at Senior Citizens Building
- C. Tim Beck, Bridget Kolander-Gilbert
- D. Water Plant Media Filter Replacement Project Pay Application 4
- E. First Consideration of Ordinance No. 142 fixing compensation of the Mayor and City Councilmembers
- F. City Administrator Employment Agreement
- G. Hotel Licensing
- H. Vacate Petersburg Drive
- I. Declare Miscellaneous Items from the Economic Development Office Surplus Property and Authorize the Solicitation of Bids

9. Other:

10. Adjournment:

Jackson is a welcoming community that promotes a healthy, active lifestyle for all ages; that values its youth; that celebrates cultural diversity; that experiences and nurtures a learning environment; and that capitalizes on the interstate to expand its manufacturing, ag services and emerging technologies base and to attract people to its vibrant downtown and unique attractions.