

**SPECIAL AIRPORT COMMISSION MEETING**  
**May 17, 2021**

A special meeting of the City of Jackson Airport Commission was held in the City Council Chambers of City Hall at 5:00 P.M. on May 17, 2021 with the following persons present in-person: Airport Commission members, Chairman Chris Handevdt, Paul Clymer, Tom Stoner, Kerry Ella, and FBO Paul Sanders. Also attending in-person were City Administrator Matt Skaret, Mayor Wayne Walter and Recording Secretary Dave Maschoff. Attending via Zoom was Engineer Eric Hanson of HDR. (Airport Commission members Richard Hample and Marcus Polz were absent.) (A quorum of the Airport Commission was present.)

**CALL THE MEETING TO ORDER**

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Chairman Chris Handevdt called the May 17, 2020 special meeting of the Airport Commission to order.

**AIRPORT RUNWAY CRACK SEALING QUOTES**

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Handevdt noted that three bids had been submitted for the Airport Runway Crack Sealing.

Engineer Eric Hanson said three favorable bids were submitted. He said Fahrner Asphalt Sealers submitted a very good bid.

Handevdt asked Hanson if he had previous experience with any of the companies that submitted bids.

Hanson said he was familiar with all three contractors and all have experience.

Hanson pointed out the City received authorization to get a MnDOT State Aeronautics Grant for airport pavement maintenance. He said the grant was for up to a \$100,000 project. Hanson said it's an 80/20 percent split, so there would be \$80,000 in State aeronautics grant funding available.

Hanson noted there's a number of cracks on the airport runway. He explained the quotes received were for crack sealing on the runway itself.

Hanson pointed out the City received extremely good quotes for the airport runway crack sealing. He explained the engineer's estimate was based on an earlier, much larger, crack-sealing project.

Hanson said Fahrner Asphalt Sealers of Eau Claire, Wisconsin does a lot of airport runway crack sealing work. He noted Fahrner's bid was \$45,700. Hanson said the total airport crack sealing project would be just shy of \$50,000.

Hanson explained he asked MnDOT if the City could expand the airport crack sealing project up to their \$100,000 grant allotment. He noted MnDOT said if the City Council chooses to expand the project, MnDOT would do that.

Hanson said as it sits right now, the City's share for the airport runway crack sealing project is just shy of \$12,000. He said if the City Council decided to also do the taxiway and the apron, which are all the same vintage pavement as the runway, the City's maximum share would be \$20,000.

Handevitd noted there are two things that the Airport Commission will need to decide in their recommendation to the City Council. He said one would be which bid to accept and second would be whether to recommend the option of doing any extra work in filling cracks on the taxiways and ramp.

Following further discussion, Handevitd asked for a motion.

**CLYMER/ELLA moved and it was unanimously carried to recommend to the City Council to accept the low bid of \$45,700 from Fahrner Asphalt Sealers of Eau Claire, Wisconsin for the airport crack sealing project and to also extend the crack sealing as far as the remainder of the State Aeronautics Grant will go.**

#### **UPDATE OF AIRPORT PROJECT FROM ERIC HANSON**

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Skaret asked Hanson for a quick update on the Airport Project.

Hanson said the land acquisition process is underway for the Airport Runway Project. He said he's provided information to ProSource which is acting as the City's agent in negotiations regarding the land acquisition and the easement that's needed. Hanson said ProSource has sent letters to the landowners but there's been no contact with them yet. He said the issue of the land acquisition is being moved along as quickly as possible.

Hanson said he will be meeting via telephone with the FAA (Federal Aviation Administration) on Thursday, May 20<sup>th</sup> to further discuss aspects of the Airport Runway Project in Jackson.

Handevitd thanked Hanson for his input and his work on the Airport Project so far.

### **AIRPORT FLY-IN BREAKFAST**

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Skaret noted the annual Airport Fly-in Breakfast is normally held on the Sunday following Labor Day.

Skaret said he has a call into the Jackson Lions Club to see if they're still interested in doing the pancake breakfast. He said Governor Walz has pretty much lifted all Covid restrictions. Skaret asked Airport Commission members if they were interested in having the Fly-in Breakfast this year. He said now is the time to begin planning the marketing and advertising for the event.

Airport Commission members said they wanted to move forward with the Fly-in Breakfast for this year.

**STONER/CLYMER moved and it was unanimously carried to proceed with planning for the 2021 Jackson Airport Fly-in Breakfast in September.**

### **ADJOURNMENT**

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With no further business, Handevitd asked for a motion to adjourn.

**STONER/CLYMER moved and it was unanimously carried to adjourn the Special Airport Commission meeting at 5:28 p.m.**

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**David A. Maschoff, Recording Secretary**

