

**Jackson Park Board Meeting
May 14, 2019 at City Hall at 5:30**

Present: Matt Skaret, Phil Markman, Lynne Anderson, Mike Gruhlke, Luke Ewald, Jenny Eicholz; Donita Soucek (Jackson resident).

Absent: Mike Gilbert, Michael Haeffner, Larry Anderson

Ashley Park/Central Park Tennis Courts Letter:

Donita Soucek was present to discuss her concerns regarding the Stevenson's Asphalt contract with the city of Jackson to overlay the tennis courts with hot mix asphalt; there are many steps that go into layering tennis courts according to Donita; other concerns brought to Park Board attention include: the number of projects they have done over the past years, several rubber cracks, and uneven spots that need to be repaired; Donita moved back to Jackson 14 years ago and there has been no resurfacing projects done (and no recalculation from ever being updated in the past). There is no timeline on when the project will be started/completed; the hot mixer plant in Worthington has not yet opened; the mixing plant is only expected to be open Monday through Wednesday during the warm season. Not in the letter: There was also concern with the tennis courts at the JCC High School-- why are these courts not being used by students; rocks on the tennis courts; kids jumping on the tennis court nets at Central Park; kids throwing rocks at tennis players; individuals leaving the atmosphere.

Ashley Park Shelter House Bid:

The Board reviewed a proposal from CMBA Architects of Spencer, Iowa. The project would entail renovating the shelter house, but could also include options for reconstruction if need be. Andrew Colbert with CMBA joined the meeting by phone to review the proposal. It is based on the proposed scope of work document drafted by Park Board Member Mike Gilbert. this proposal is only an estimate because the project will evolve and adjustments will likely occur; the total estimate is round \$15,500-- the cost of is based on being billed hourly so we could end up saving money at the end; there are multiple steps: 1. assess the building to get understanding of the project; 2. create schematic design, including colors, materials, and other options that will be brought back to park board; 3. create phase to develop project as a whole and make a package for park board to review and sign off on; 4. integrate phase involves developing a final design into construction documents; 5. implement construction administration and bidding for the project (public bid, selective contract, etc.).

CMBA can also provide marketing services for an additional fee. The schedule of getting project designed and out to bid anticipated to be 10-12 weeks with a definite schedule setup when project begins. We can use a local contractor to help save on cost, but the city council would want to see at least two bids; In Minnesota, if a project is under \$175,000 we can get quotes but if it is over \$175,000 we would have to put a project out for bids. The Park Board Goal is re-beautification of the Ashley Park Shelter House: adding more power outlets, removing

the doors, improving the sinks, improving countertops.

Motion: Lynne made a motion to recommend to the City Council to accept the CMBA Architect bid. Second by Luke Ewald. Passed unanimously.

Snow Removal on Trails:

There was discussion at the Trail Committee meeting regarding snow removal on local trails; there is an interested volunteer who would like to help with winter snow removal; Matt checked with the insurance carrier, and there are some things that have to be done before such adopting a winter trail maintenance policy and making sure volunteers are put under Workers Comp, and make sure volunteers know how to handle machinery. Jackson has limited manpower. We would have to identify segments of trail that have high and low priority. Plowing the trails would need to be on a trial basis and we'll have to see how it goes.

Memorial Park Follow Up:

Contracts have been signed by Svoboda; the Boy Scout Shed has been sold for \$200, but the boy scouts have not removed their materials from the shed. Memorial Park is still too wet to begin work. The Veteran Plaza has no word on where they are at right now; Jeff Johnson sent an email to the group but there has been no movement.

Park Signs:

Ashley, Sunset, and Dumont Park signs are ready to go; Phil has them ready and will get them put in soon.

Splash Pad Update:

The splash pad is meeting with the school board tonight to discuss moving the splash pad at the school; Matt provided an update based on conversation with Brad Anderson: have a letter of intent signed by the City Council and the school board. Letter of intent would outline various concerns/issues/who pays/etc allowing us to start construction while the formal contract is drafted and all of the little details are ironed out. Brad thought he could draft the letter of intent to be presented to the City Council on the 21st. Once City Council has signed off on it, take it to the school board meeting at end of May 2019. Luke shared pros and cons of the splash pad location at the school including being in a safe location and near the pool that adds to the school district amenities; cons include taking away current parking space and possibly having a higher bid occurring.

Phil's Report:

There are 2 of the 4 park kids coming back this summer for park maintenance; the next two kids will be starting sometime in June to help out; all the kids that are coming are great assets; the kids have started to mow the parks; start spraying dandelions before complaints from residents begin; Phil would like to get an ATV sprayer to replace the old model being used to help kill weeds; Jeremy has been putting electricity cables in the ground in some of the parks; the volleyball nets are expected to be up soon; Phil will check the the tennis court nets by May 17th, 2019; FEMA provided money to help reseed areas that have been flooded in the ballfields..

Safety First:

Safety First Playground Maintenance is coming to Jackson to an assessment of the playgrounds and come to a Park Board meeting to go over the park assessment when it completed. They plan to come sometime this week.

Additions

Disk Golf Course:

The current location of Disk Golf Course is not an ideal location; the golf course was a donation, but Phil and Matt would like to get rid of it or have volunteers take care of it moving forward. There are nine disk golf course holes currently setup. Phil is willing to remove the golf course. Matt said because AGCO is not a nonprofit, the city cannot donate the disk golf baskets. Action Step: Luke will ask AGCO if these will be available to the public or only AGCO staff; have AGCO come to the next meeting.

Dewey Street Trail update:

There was only one bid that came in around \$300,000; the Engineer's Estimate was around \$100,000; this project will likely be rebid in the summer; there are limited contractors in this part of Minnesota; paperwork for SRTS projects is generally higher.

Next meeting

June 10th, 2019 at 5:30 at Jackson City Hall.

Respectfully submitted by Luke Ewald, Park Board Member