

AIRPORT COMMISSION MEETING
May 26, 2020

A regular meeting of the City of Jackson Airport Commission was held in the City Council Chambers of City Hall at 5:00 P.M. on May 26, 2020 with the following persons present: Airport Commission members Chairman Chris Handevitd, Paul Clymer, Kerry Ella, Tom Stoner, FBO Paul Sanders, City Administrator Matt Skaret and Recording Secretary Dave Maschoff. Also attending via ZOOM was Airport Commission member Jeffrey Gay and Engineer Eric Hanson of HDR. (Airport Commission member Richard Hample was absent.) (A quorum of the Airport Commission was present.)

CALL THE MEETING TO ORDER

Chairman Chris Handevitd called the regular meeting of the Jackson Airport Commission to order.

APPROVAL OF THE MINUTES FROM THE APRIL 28, 2020 AIRPORT COMMISSION MEETING

Chairman Handevitd asked if there were any additions or corrections to the April 28, 2020 Airport Commission minutes. Hearing none, Handevitd asked for a motion to approve the minutes.

CLYMER/STONER moved and it was unanimously carried to approve the April 28, 2020 Airport Commission minutes as mailed.

AIRPORT HANGAR RUNWAY PROJECT ENGINEERING SERVICES

Engineer Eric Hanson of HDR explained details of the Airport Hangar Runway Project Engineering Services contract.

Hanson said he and Skaret had a meeting with the FAA about the airport runway project. He said they discussed the MnDOT pavement condition report regarding the pavement at the airport. Hanson said the report showed the taxiway and the area around the hangars is currently in “fair” shape with a rating of 55 out of 100. He said if the airport waited until after the big runway project was done assuming that’s in 2023, it’s going to be a few years after that before the pavement would be redone in the hangar area. Hanson said by then, the pavement in the hangar area might be failing.

Hanson said Lindsay Butler who is the Assistant Manager at the FAA Office in Minneapolis, said she had the idea of trying to rehab the pavement area using fiscal year 2020 money, which is 100 percent federally eligible. He said in order to do that, the City has to hustle because there needs to be a bid submitted by the end of fiscal year 2020 so rehabilitation of the pavement can be covered by the fiscal year 2020 grant. Hanson said the runway project would be funded by different FAA grant funding. He said it was decided to try to rehab the hangar pavement area now which would provide the City a much bigger bang for the buck. Hanson noted there would still be federal participation and MnDOT would provide funding for the federally ineligible portion of the project.

Hanson said to keep things moving along, the City Council approved the Airport Hangar Runway Project Engineer Services Agreement with HDR subject to approval by the Airport Commission.

Hanson noted soil borings were taken in the past week. He said if the Airport Commission approves the Engineering Agreement, surveyors could be doing their work the end of this week or next. Hanson said the project would probably be bid sometime at the end of July or August and more than likely be rehabbed next spring.

Handevitd said he thinks this would be a creative way to get things rolling faster even though it’s not part of the main runway project itself. He noted it’s going to address the hangar area so by the time work begins on the runway project, there should be a really nice surface almost everywhere on the airport.

Handevitd asked Hanson if there’s any total cost estimates for the pavement project around the hangars.

Hanson said the estimate on the least expensive option would be estimated at \$250,000 and the most expensive option would be \$450,000. He said the local cost share would be between \$20,000 and \$40,000. Hanson said the project would be a 2021 budget item because construction would be slated for the spring of 2021.

Skaret asked Hanson if there was any reason not to do the paving project.

Hanson said he couldn't see no reason not to do the project. He said it all comes down to the cost of the local share.

Skaret said this may be the best time to do the hangar area paving project.

Ella agreed.

Hanson noted if the hangar area paving project is done along with the upcoming runway project, the airport should be in good shape for the next 20 years other than for normal maintenance.

Stoner asked if the paving would be concrete or asphalt.

Hanson said he thinks it will be asphalt. He said asphalt and concrete could both be looked at and costs compared.

CLYMER/STONER moved and it was unanimously carried to make a recommendation to the City Council to approve the Airport Hangar Runway Project Engineering Services Agreement with HDR Engineering.

RISERS AND SENSORS REPAIRED BY WESTMOR

Skaret said he's had phone calls with Lance, the Manager at Westmor concerning the repairs to the airport's risers and sensors project that hasn't been completely fixed. He said Lance at Westmor wants payment for the repair work. Skaret said Lance noted Westmor did everything that was quoted.

Skaret said he went back and looked at the quote. He noted Lance said Westmor replaced the interstitial liquid sensors and that's what was replaced. Skaret said the problem that the airport is now having is with the sump-sensors.

FBO Paul Sanders said the alarm for the monitor has been the same and hasn't changed. He said the alarm never went off after Westmor came and replaced the interstitial liquid sensors. Sanders said he's confused why there's still an alarm indicated on the monitor for the airport's fuel tank system. He said Westmor is not willing to fix that unless they replace other equipment as well. Sanders said obviously there would be additional charges to make those repairs.

Sanders said he and Skaret discussed the situation and decided to call Zahl's to see if they would come and make those repairs. Sanders said the Jackson Airport was put on their list, but he's not sure when Zahl's will come to Jackson to make the repairs.

Stoner asked if there was still water in the fuel tank.

Sanders said Westmor pumped out the water that egressed into the tank when the changeover of the risers and sensors took place. He said there hasn't been any water in the tank since. Sanders said Westmor claims the water is coming from the sump area which is another manhole area on the tank. Sanders noted there's been a lot of water this spring and there hasn't been any problem with any egress of water into the product area of the tank.

Sanders said Westmor pumped the water out of the product part of the tank and there hasn't been any water since. He said Westmor replaced both the fill riser and also the interstitial tank monitor riser but it never resolved the alarm issue. Sanders said Westmor says it's not an interstitial alarm but a sump alarm which is a big man-way opening on the top of the tank. He said Zahl will come and inspect that. Sanders noted the MPCA doesn't want to have any alarms indicated on the tank monitor.

Handevitd said the issue facing the Airport Commission is making a recommendation on whether the City pays Westmor's invoice based on their bid and the work they've done according to that bid.

Skaret said that's what the Airport Commission is tasked with. Skaret said Lance at Westmor is saying Westmor has done what they quoted. Skaret asked if Westmor replaced the spill buckets as was stated on their invoice.

Sanders said they did.

Stoner asked if Westmor has done everything that was stated on their invoice.

Sanders said they have.

Handevitd noted the Airport Commission is also looking at continuing with Zahl's and maybe getting somebody other than Westmor to look at the issue.

Airport Commission members agreed.

Skaret said Westmor will be paid for what they have done and then the City will start working with Zahl.

Stoner suggested finding out how much Zahl's work will be.

Sanders said Zahl will provide an estimate before they do any work.

Handevitd asked if the fuel tank repairs would be eligible for State or Federal help or does the airport's entitlement money get used.

Hanson said the fuel tank repairs are not federally eligible but it would be eligible for state funding. He said sometimes the State will write grants for these types of projects or funding through the Airport's Maintenance and Operations can be used.

Skaret said the funding through the Maintenance and Operations has been used up for this fiscal year.

Hanson said the State would participate in these types of maintenance activities if funding is available. Hanson asked Skaret how much the bill was for from Westmor.

Skaret said it was \$15,736.

Hanson suggested reaching out to the Minnesota Department of Transportation and ask if they would participate in sharing in that cost.

Handevitd asked for a motion regarding paying the bill from Westmor.

ELLA/STONER moved and it was unanimously carried to recommend to the City Council to pay the repair bill from Westmor Industries for their work done on the Airport Fuel Tank as quoted for \$15,736.

Skaret said he would reach out to MnDOT to see if the tank repairs would be eligible for any funding from the State.

SPRAYING AT THE AIRPORT

Sanders noted there's a massive crop of dandelions on the airport property. He said the airport has not sprayed for dandelions for maybe 10 years. Sanders said FCA was the last company that sprayed for dandelions. He said it's an area of roughly 60 acres. Sanders said he would get some quotes for spraying.

ADJOURNMENT

With no further business, STONER/ELLA moved and it was unanimously carried to adjourn the meeting at 5:38 p.m.



David A. Maschoff, Recording Secretary