

AIRPORT COMMISSION MEETING
May 28, 2019

A regular meeting of the City of Jackson Airport Commission was held in the Jackson Municipal Airport A/D building at 5 P.M. on May 28, 2019 with the following persons present: Airport Commission members Paul Clymer, Kerry Ella, Tom Stoner, Jeffrey Gay and FBO Paul Sanders, City Administrator Matt Skaret, Street Superintendent Phil Markman and Recording Secretary Dave Maschoff. (Airport Commission members Chairman Chris Handevidt and Richard Hample were absent.) (A quorum of the Airport Commission was present.)

CALL THE MEETING TO ORDER

In the absence of Airport Commission Chairman Chris Handevidt, Commission members asked City Administrator Matt Skaret to chair the meeting.

Skaret called the regular meeting of the Jackson Airport Commission to order. He noted all Airport Commission members were present except for Commission Chairman Chris Handevidt and Richard Hample.

APPROVAL OF THE MINUTES FROM THE FEBRUARY 26, 2019 AIRPORT COMMISSION MEETING

Skaret asked for a motion to approve the minutes from the February 26, 2019 Airport Commission meeting.

ELLA/CLYMER moved and it was unanimously carried to approve the February 26, 2019 minutes.

AIRPORT SNOWPLOW TRUCK

Street Superintendent Phil Markman explained the Airport's snowplow truck broke down about mid-winter and was taken up to the City/County Maintenance Facility. He said it's a 1993 Ford and may have been a former Minnesota Department of Transportation truck. Markman said the truck has a manual transmission and the gulch is about gone on it. He said the truck wouldn't start even after the fuel injectors were all cleaned and refurbished and a new fuel pump was installed. Markman said the mechanics believe there may be something more terminally wrong with the truck.

Markman noted in the last two years, over \$5,000 to \$7,000 has gone into the repair of the truck. Before pouring a bunch of money into repairing it further, Markman suggested purchasing a different truck. He said right now the airport's plow truck is of scrap value.

Markman pointed out the City is in the process of getting a new plow truck. He noted the problem is that it's 11 months before a truck can be delivered because there's that much of a backlog of orders for new trucks. Markman said that's the case industry wide.

Markman said he's spoken with the City of Lakefield who is getting a new plow truck and planning to sell their old truck. Markman said he hasn't seen the truck. He said he believes it has an automatic transmission.

Markman said he's been looking for a newer plow truck for the airport that would be under that \$25,000 to \$30,000 price range.

Markman said although they are getting a new plow truck, the Street Department would like to keep their current plow truck as a spare. He explained the Street Department's current spare truck doesn't have plow capability anymore. Markman said the plow capability was taken off when a different truck was ordered. He said it's a 1999 model and would like to see that truck sold.

Markman said he wanted to bring the issue of the plow truck up now. He said more trucks may come onto the market in the weeks ahead.

Stoner asked what it would cost to purchase a reliable truck.

Markman said you could probably get a decent truck in that \$20,000 to \$25,000 range for the use that it gets at the airport. He noted the plow truck would not be used daily at the airport and wouldn't cover as many miles as a truck in the Street Department.

Markman said the new plow truck the Street Department will be getting was just under \$160,000 which included a front plow and a sander on it.

Markman said a 10 to 15 year old truck with an automatic transmission would probably meet the airport's needs.

Stoner asked if the City Council has discussed about getting a plow truck for the airport.

Markman said they have not. He said he just wanted to give the Airport Commission a heads up about the truck situation.

Looking at the financing end of it, Skaret said the State will help pay for the truck if they approve of it. He said under the State's criteria, the equipment has to have a life expectancy of 10 years or more. Skaret said the State suggested the airport get a new plow truck but it would never arrive in time for the upcoming winter season.

Markman also noted the fact of spending \$160,000 for a truck that won't get used that much and will sit idle during the summer months. He said when State funds are used to purchase equipment at the airport; the equipment has to remain at the airport and can't be used for any other purposes.

Skaret said the State was suggesting a new truck so the airport would use the airport's Federal entitlement dollars.

Skaret said in purchasing a truck for the airport, the State would pay 90 percent of the cost.

Markman said he will continue to look for a plow truck for the airport and will notify the Airport Commission if he finds one.

Clymer said it will need to be determined if a \$20,000 to \$25,000 truck is going to meet the State's criteria if the State is going to pay for 90 percent of the cost.

Markman noted the condition of a truck can be a matter of opinion. He said you can take a truck to ten different mechanics and get ten different opinions.

Stoner noted a history of good maintenance on a truck makes a difference on the condition of it. He said it will have to be determined what the State's requirements are for what they will pay for and how much the City will want to pay for a truck. Stoner said those items will need to be determined before the City even looks at the used truck for sale from the City of Lakefield.

Skaret said more information will need to be gathered about the truck Lakefield has for sale. He said he would contact the State to find out what the State's criteria are for purchasing a plow truck.

Markman said he will continue to look for a plow truck and put feelers out to see what trucks may be available.

Markman thanked the Airport Commission for allowing him to attend their meeting.

Airport Commission members thanked Markman for attending.

(Markman leaves the meeting)

AIRPORT RUNWAY UPDATE

Skaret reported there has been very little action since he, Kerry Ella, Paul Sanders and HDR Engineer Eric Hanson travelled to the Twin Cities to meet with the FAA and MnDOT in December.

Skaret said according to Hanson as of last Thursday, the State and FAA haven't done anything yet. He said the State and the FAA are planning to have a meeting internally in June. Skaret said Hanson has spoken with MnDOT Senior Engineering Specialist Brian Conklin. He said the State and FAA are going to look at whether there is a waiver for existing conditions. Skaret said Conklin brought up the difference between a waiver to existing conditions verses a waiver to construct something new. Skaret said after the meeting it was requested that Conklin reach out to Rick Braunig, who is with MnDOT also, and share where it says that a waiver would be required for declared distances which is another hang up. Skaret said the question isn't to challenge but just document the source so it can be considered as part of the internal coordination.

Skaret referred to a message from FAA Community Planner Gina Mitchell that said the FAA knows the urgency of getting to a solution given that the band-aide that was put on the runway pavement recently is deteriorating quickly.

Skaret said he was informed to check back with Gina Mitchell of the FAA for an update in two to three weeks.

ADJOURNMENT

With no further business, STONER/ELLA moved and it was unanimously carried to adjourn the meeting at 5:45 p.m.

David A. Maschoff, Recording Secretary

