

Jackson, Minnesota
September 3, 2019

The Jackson City Council met in regular session in the Council Chambers of City Hall at 6:00 p.m. on Tuesday, September 3, 2019 with the meeting called to order by Mayor Wayne Walter. On the roll call, the following persons were present: Mayor Wayne Walter, Aldermen Matt Madden, Larry Anderson, Brandon Finck, Jeffrey Gay, Donnie Schoenrock and Dave Cushman, City Administrator Matt Skaret, City Attorney Brad Anderson, Engineer Greg Mitchell of Bolton and Menk, Engineer Maria Tiegs of SEH, Missouri River Energy Services Rate Analyst Evan Leebens, Street Superintendent Phil Markman, Jackson Parks Board Chairman Michael Haeffner, Jenna Schwartz, Lynne Anderson, Jackson County Sheriff Shawn Haken, Ambulance Department Assistant Director Carey Simmons, Ambulance Department Trustee Ron Richards, Luke Ewald of Des Moines Valley Public Health and Human Services, City Clerk/Council Secretary Dave Maschoff and Justin Lessman of the Jackson County Pilot. (A quorum of the City Council was present.)

CALL THE MEETING TO ORDER

Mayor Wayne Walter called the regular meeting of the Jackson City Council to order. He noted the roll call showed Alderman Donnie Schoenrock, Alderman Larry Anderson and City Attorney Brad Anderson were absent.

There were no Public Hearings, Bid Lettings or Open Forum.

CONSENT AGENDA

CUSHMAN/GAY moved and it was unanimously carried to approve the Consent Agenda as presented.

There were no Unscheduled Guests who attended the meeting.

Council Discussion Items

MRES ELECTRIC RATE STUDY PRESENTATION

Mayor Wayne Walter introduced Evan Leebens, Rate Analyst for Missouri River Energy Services. Mayor Walter said Leebens was present to present the Electric Rate Study that was conducted for the City of Jackson.

Leebens said his presentation will summarize the Electric Rate Study report that was distributed to the Mayor and City Councilmembers.

Leebens explained the rate study was started a few months ago and completed about a week ago. He noted the last rate study conducted by MRES for the City of Jackson was back in 2013. Leebens said since that time there's been a variety of rate increases. He said much of that was due to power and transmission cost increases. Leebens noted there were rate increases in 2014, 2015, 2016 and 2017. He said in 2018, rates were stable.

Leebens reviewed the operating results for electric service in Jackson. He noted the recommendation is to make no changes in the electric rates. During his presentation, Leebens also compared Jackson's electric rates to area utilities.

Leebens pointed out in Jackson, cash in the City's Electric Fund will continue to grow and rates likely will become more competitive.

(During Leebens' presentation, Aldermen Donnie Schoenrock and Larry Anderson and City Attorney Brad Anderson arrived at the meeting.)

Leebens reviewed the cost breakdown for providing power and operating expenses for the Electric Department. He also outlined historical and forecasted purchased power costs and transmission costs per kilowatt hours. Leebens also reviewed revenue-financed capital expenditures and historical and projected income.

Leebens pointed out the Electric Rate Study recommends no rate changes. He said the financial position of the City's Electric Fund will continue to remain strong while increasing reserves. Leebens said Missouri River Energy Services can assist the City with changes in the future as necessary.

Leebens thanked Skaret and MRES Jackson Distribution Maintenance Foreman Jeremy Boogerd for their help in gathering information for the electric rate study.

Mayor Walter and Skaret thanked Leebens for his report and presentation.

APPOINTMENT OF JENNA SCHWARTZ TO THE UTILITIES COMMISSION

Skaret explained the appointment of Schwartz to the Utilities Commission is to fill a vacancy created by the resignation of former Utilities Commission member Wendell Sohn. He said the appointment of Schwartz means all the seats will now be filled on the Utilities Commission.

ANDERSON/FINCK moved and it was unanimously carried to appoint Jenna Schwartz to the Utilities Commission.

Mayor Walter thanked Schwartz for her interest in applying to serve on the Utilities Commission.

Skaret and Alderman Anderson also thanked Schwartz for her interest to serve on the Utilities Commission.

AMBULANCE DEPARTMENT CAR PURCHASE

Ambulance Department Assistance Director Carey Simmons explained the Ambulance Department is requesting authorization to apply for a Jackson Health Care Foundation Grant to help pay for part of the cost of a Community EMS vehicle and for an on-line training program.

Ambulance Department Trustee Ron Richards explained a lot of things have changed in EMS. He said when the Ambulance Program first started in Jackson it was a matter of picking up a person and getting them to the nearest hospital. Nowadays, Richards said if you take a look what's involved inside an ambulance, over \$200,000 is being spent per ambulance along with all the other things that are put into it.

Richards explained if an ambulance is taken out to do just local routine runs we're really misusing that resource. He said there's many times that all three of the ambulances have been in use during the day or night with either two ambulances on runs and one ambulance on a local run or supporting the race track.

Richards noted there have been a lot of changes in Ambulance Department members over the years. He explained for many years Fire Department members had to be dual fire and ambulance members. Richards said since the split of the Fire and Ambulance Departments, there are more instances of Ambulance Department members sustaining injuries due to handling some of the heavier and more geriatric patients. He said it's not that they can't handle those patients, but there have been more instances of back and shoulder injuries. Richards said it used to be Fire and Ambulance, now the departments are separate. He also noted the equipment requirements that have gone into the ambulances.

Richards said what the Ambulance Department is looking for with the "administrative" vehicle is basically is to do a lot of the sustainment runs around town for the full-time and part-time Ambulance Department personnel. He said the vehicle could also be used for members to attend educational programs. Richards explained what the Ambulance Department does now is pay mileage for members to attend schools. He said if Ambulance Department members could use an administrative vehicle it would eliminate the need to pay mileage. Richards said it would reduce wear and tear on personal vehicles and the vehicle would be covered under the Ambulance Department and City's insurance.

Richards noted a big push in the State of Minnesota is Home Health Care/EMS. He said an administrative vehicle could be used to check in with patients at home who are discharged from the Emergency Room or Hospital. Richards said that would save the wear and tear on the more expensive resources of the ambulances by instead using a smaller resource that doesn't have to be stocked.

Richards said the Ambulance Department is requesting through the City Council to continue their search for that but also making sure the City Council understands why they are seeking to acquire an administrative vehicle.

Richards said another use for an administrative vehicle would be to bring other equipment to the scene or taking non-injured people from the scene of large crashes where a lot of people are involved. He said the Ambulance Department just wants to make sure the City Council understands what some of the reasons are of why they are looking for an administrative vehicle.

Cushman asked where the funding for the administrative vehicle is coming from.

Richards said that's what they're asking for and that's why they're attending the City Council meeting so they can start looking at different avenues of funding. He said one of those is a grant from the Health Care Foundation. Richards said right now the Ambulance Department hasn't even put a committee together until they have approval from the City Council.

Cushman asked if the City would own the administrative vehicle or would it be owned by the Ambulance Department.

Richards said the vehicle would be worked through the Ambulance Department but everything is under the City.

Skaret said under the Ambulance Department, everything is owned by the City.

Cushman said the Ambulance Department is kind of self-sufficient. He said it's not tax dollars that's supporting the ambulance.

Skaret said the Ambulance Service is supported by ambulance fees.

Richards noted the proposed administrative vehicle would be a City vehicle and would fall under the City fleet but work directly with the Ambulance Department.

SCHOENROCK/ANDERSON moved and it was unanimously carried to authorize the Ambulance Department to apply for a Jackson Health Care Foundation Grant to help pay for part of the cost of an Administrative type vehicle and for an on-line educational training program for the Ambulance Department.

COUNTY LAW ENFORCEMENT AGREEMENT 2020-2022

Skaret said the City of Jackson is currently in year three of a three year contract with the Jackson County Sheriff's Office for law enforcement services. He said that means the City needs to look at another contract.

Skaret explained the Finance Committee has been working with the Sheriff's Office and County representatives on a new contract.

Skaret pointed out copies of the new contract were distributed to the Mayor and City Councilmembers. He said there are several areas of the contract that have been “cleaned up” and updated to reflect current practices and realities of today compared to 2011 when the Sheriff’s Office began providing law enforcement services to the City.

Skaret said perhaps the most noteworthy change pertains to the Capital Equipment Fund. He said right now the City is billed a flat amount quarterly and that amount is compared to actual costs. Skaret explained when the quarterly amount billed exceeds actual costs; the excess balance is put into a Capital Equipment Fund for major City purchases like vehicles or maybe some other equipment for the squad cars.

Skaret said there is language in the revised contract that if the fund balance exceeds \$100,000 after the three year contract is over, the City may request the excess funds be refunded to the City.

Skaret said another change to the contract is clarifying and establishing a Law Enforcement Liaison Committee that would meet periodically with the Jackson County Sheriff and other designees to consider issues that arise under the contract and to make recommendations to resolve such issues. He explained the Committee would be comprised of six persons with three representatives from the City and three representatives from the County.

Skaret said some obsolete language was removed from the new contract. He explained a section regarding the language about the impound lot has been removed because the City doesn’t have a impound lot.

Skaret explained also included is the proposed contract price for 2020 which is \$754,403.67, for 2021 which is \$793,548.32 and for 2022 which is \$835,095.54.

Skaret said one thing that came up in doing the final review of the proposed contract pertains to the contract termination. He said the City doesn’t anticipate ever terminating the contract because the arrangement certainly has been working very well. But in the event the contract is ever terminated, Skaret said there is language in the contract that the vehicles designated for the City would be returned to the City.

Skaret noted City Attorney Brad Anderson also brought forth a good point about the Capital Reserve Fund that it be implied and understood that those monies would be returned to the City but it's not actually in the contract. He said Attorney Anderson inserted that proposed language into the contract.

Attorney Anderson explained the Capital Equipment Fund is only addressed in two different sections of the agreement. He said the first part in Section 4 talks about it can be used to purchase vehicles to compensate the County in case there's a shortfall in contributions to the expenses. Attorney Anderson noted it doesn't refer to it again. He explained language was added to the Equipment and Vehicle Section 7 which says if the contract is ever terminated then the remaining funds in that Capital Equipment Fund shall be returned to the City. Attorney Anderson said Skaret pointed out the amount in the Capital Equipment Fund could be as high as \$100,000 so it's probably something that should be included in the contract to make sure there's no question that it isn't a windfall for the County. He said it's a good idea on how it's being used, but it's just one of those housekeeping things that needed to be attended to.

Skaret explained the County has approved the new contract but the additional language is not included. He said if the City Council wants the language in the new contract they can approve it contingent that the new language be included and it be sent back to the County Board for their approval as well.

Cushman asked if those changes to the contract were based on termination of the contract.

Skaret said that was correct.

GAY/CUSHMAN moved and it was carried to approve the County Law Enforcement Agreement for 2020 through 2022 with the addition of language to Equipment and Vehicle Section 7 of the contract which says if the contract is ever terminated then the remaining funds in that Capital Equipment Fund shall be returned to the City.

Voting in favor of the motion were Aldermen Matt Madden, Brandon Finck, Jeffrey Gay, Donnie Schoenrock and Dave Cushman.

Alderman Larry Anderson abstained.

BIKE SHARE PROGRAM GENERAL RELEASE FOR BICYCLES

Skaret noted the Bike Share Program General Release for Bicycles had been discussed at the August 20th City Council meeting.

Skaret said the Bike Share Program General Release for Bicycles has been revised by City Attorney Brad Anderson and has incorporated the changes and concerns that had been discussed at previous Council meetings.

City Attorney Anderson noted the document focuses to make it absolutely clear that the bike user is using the bicycle at their own risk and identifying that the user holds the City harmless for any kind damage whether it be personal injury or property damage through the person's use of the bicycle. He said the City wants to make sure that's absolutely clear before a person rides off with a bicycle. Attorney Anderson said the Bike Share Program General Release for Bicycles is a separate and different document and is cross referenced in the rules a person must follow to use the bikes which is incorporated in this hold-harmless idea.

MADDEN/SCHOENROCK moved and it was unanimously carried to approve the Bike Share Program General Release for Bicycles Hold-Harmless Agreement.

BIKE SHARE USER AGREEMENT AND WAIVER

Skaret explained the Bike Share User Agreement and Waiver makes it explicitly and abundantly clear that by using the bikes the user is signing the waiver that they're assuming all liability and they are waving their right to sue the City in any case, shape, matter or form. He said the user of the bike is accepting the bike as it is and it's their responsibility to report any deficiencies with the bike to the City.

Skaret said the Bike Share User Agreement and Waiver also spells out that the user of the bike is agreeing to the rules that they are not going to put the bike on a vehicle and take it somewhere. He said it also states that the person using the bike will be riding the bike during daylight hours and not riding it around in the middle of the night along with obeying all rules.

City Attorney Anderson also noted that the agreement states that the bike user has to use proper safety gear and acknowledge that they know how to ride a bike and are physically able to ride a bike. He said there are a lot of rules.

Attorney Anderson explained all these requirements were pulled together with the help of Luke Ewald of Des Moines Valley Health and Human Services. He said input was received from Ewald along with looking at what other cities have for rules regarding their Bike Share Programs.

SCHOENROCK/MADDEN moved and it was unanimously carried to approve the Bike Share User Agreement and Waiver for the Bike Share Program.

BIKE SHARE MAINTENANCE AGREEMENT WITH FRIENDS OF JACKSON COUNTY TRAILS COMMITTEE

Skaret explained this was the last piece of the puzzle regarding the Bike Share Program. He said it pertains to the ongoing maintenance and repair of the bikes which will be the responsibility of the Friends of the Jackson County Trails Committee at their expense. Skaret said the Friends of the Trails Committee would be in charge of providing all the supplies and regular inspections of the bikes, making arrangements for the repairs and bearing all the costs.

Skaret said the maintenance of the bikes is the sole responsibility of the Friends of the Jackson County Trails Committee whether they do the maintenance themselves or hire to have it done. He noted the Street Department is not getting into the bicycle repair business.

ANDERSON/CUSHMAN moved and it was unanimously carried to approve the Bike Share Maintenance Agreement between the City of Jackson and the Friends of the Jackson County Trails Committee.

LIQUOR STORE PROJECT PAY APPLICATION NO. 5

Skaret said there was no action to be taken by the City Council at the September 3rd meeting.

Skaret explained a meeting was held on August 27th with the architect and the contractor to go over the punch list pertaining to the Liquor Store site. He said most of the issues have been addressed. Skaret noted there is an issue with the drainage on the parking lot. He said the contractor is making a change order to add a swale to the northwest edge of the parking lot to better help the water drain to the pond located to the north.

Skaret said the contractor was given a list of some minor things that still need to be done.

Overall, Skaret said the store looks very good. He said there have been a lot of nice compliments and business has been good.

Skaret said formal action on Liquor Store Project Pay Application No. 5 will have to wait until a future City Council meeting.

SOUTH HIGHWAY PROJECT PAY APPLICATION NO. 4

Engineer Greg Mitchell of Bolten and Menk said this is the fourth pay request for the South Highway Project. He explained the total amount paid to date is just over a million dollars which represents approximately 50 percent of the project. Mitchell said the City's portion of the project is about 70 percent complete so still about 30 percent to go.

Mitchell said the Pay Application No. 4 request for the City's portion is \$186,432.07.

To recap the progress so far, Mitchell explained utility work, grading and aggregate base is done up to Barnel Road. He said sanitary sewer and the sewer main is done throughout the project. Mitchell noted the force main is completed.

Mitchell said work is still being done on the water main and storm sewer. He anticipates that utility work will be close to being completed in the next four weeks. Mitchell said that will hinge on the grading contractor and the paving contractor coming in to get everything finished up with the curb and gutter and the pavement.

Mitchell asked the Mayor and Councilmembers if they had any questions.

Gay said he's had a couple neighbors ask him if there would be provisions for any street damage to First, Second and Third Avenue for heavy equipment going down those streets.

Mitchell said if there's any damage because of the contractor's actions the contractor would be responsible to repair that. He explained there are no loaded trucks travelling on those streets but there are empty trucks travelling on them. Mitchell explained with the staging of the traffic for this project and maintaining access for everybody it's about the only way it could have worked. If there's any damage to any of those streets, Mitchell said he'll have to take a look at them.

Markman said the contractor asked for permission to travel on First, Second and Third Avenue with empty trucks. He said the contractor didn't just go ahead and do it.

Gay noted he lives on Third Avenue and hasn't seen any damage himself.

Mayor Walter asked if all the residents are happy with how the grading project is going. He explained he was referring to the change on the slope of the road.

Markman said the grading process is still underway. He said from Barnel Road west is at base grade.

Mitchell explained Barnel Road is going to be about four feet lower than what it was before. He said if you drive in that area and look at it now, it's pretty significant. Mitchell said it's a pretty drastic change from what it was.

Mayor Walter said the reason he asked is because he had a person phone him and talk to him who was not happy with the change.

Mitchell asked Mayor Walter if he would like him to contact the County and follow up with the person who called.

Mayor Walter said that would be nice. He said he told the person who called that he would come up and look at the grade of the road, so maybe Mitchell should contact that person as well.

SCHOENROCK/GAY moved and it was unanimously carried to approve South Highway Project Pay Application No. 4 for the City's portion of the project in the amount of \$186,432.07 to GM Contracting.

MEMORIAL PARK GRANT AGREEMENT AMENDMENT

Skaret explained an amended Memorial Park grant agreement with the State was required due to all the changes that had to be made along with an adjustment in the completion date for the project. He said the original grant agreement had everything completed by December 31st, 2019.

Skaret pointed out with the late seeding it's unknown how well the grass is going to grow. He explained the revised grant agreement with the State has incorporated all the changes that were already approved plus moving the date back for final completion to June 30th, 2020. Skaret said that's a little bit more of a reasonable time frame.

Skaret explained the State's cost is still the same which is capped at \$290,000. He said the City's cost is going to be about \$318,000. Skaret said the State had pre-approved what they were already paying so the overage will be paid for by the City which was previously discussed by the City Council.

Skaret said because of the changes in the project, the City has to approve a new grant agreement with the State.

MADDEN/ANDERSON moved and it was unanimously carried to approve the Memorial Park Grant Agreement Amendment between the City and the State of Minnesota.

MEMORIAL PARK PROJECT PAY APPLICATION NO. 3

Skaret noted SEH Engineer Scott Lavoy was unable to attend the City Council meeting to provide an update on the Memorial Park Project.

Skaret explained Pay Application No. 3 includes work completed through August 29th. He said Svoboda Excavating has all the grading and utility work completed. Skaret noted all the sidewalks and pedestrian curb ramps along White and Ashley Streets along with the ramp east of First Street by the restrooms have been completed.

Skaret said the only major items remaining are to finish the sidewalk and pedestrian curb ramps by the restroom area, grading on the trails and work around the restroom area.

Skaret said on September 4th, the contractor is planning on paving the trails and First Street extension south of the restrooms. He said the final seeding and planting of trees is anticipated to be completed before September 20th which is the end of the MnDOT allowed seeding window.

From a budget perspective, Skaret said the project is still on track. He explained there are some items that have come in a little bit lower than anticipated and some items that are a little bit higher in price, but overall the project should be on track to be at or near budget.

Skaret said Pay Application No. 3 is for \$152,468.35.

CUSHMAN/ANDERSON moved and it was unanimously carried to approve Memorial Park Project Pay Application No. 3 to Svoboda Excavating, Incorporated of Jackson in the amount of \$152,468.35.

JOINT POWERS AGREEMENT FOR THE SPLASHPAD

Skaret said a meeting was held prior to the City Council meeting with representatives from the Splashpad Committee which basically included himself, City Attorney Brad Anderson, Street Superintendent Phil Markman, Chelsea Honnette, Aldermen Donnie Schoenrock and Brandon Finck and school representative Jody Thrush. He said several other meetings had previously been held to work out details of how the splashpad is going to work.

Skaret explained what's being brought before the City Council is approval of a Joint Powers Agreement between the City and the School. He said it's kind of a unique situation with the City owning the splashpad on a piece of school property.

Skaret said the nuts and bolts of the Joint Powers Agreement are that the operation, maintenance expense and ownership belongs to the City. He said there have been prior meetings with Markman, Oxborough and other splashpad representatives.

Skaret said the splashpad is going to be the City's responsibility. He said the City certainly appreciates any help the School can offer. Skaret noted there have been some discussions regarding the kind of help the School can offer. He said the School will be reimbursed for anything that they do.

Skaret said he wanted to make it abundantly clear that the expense side related to the splashpad is the City's responsibility. He said the City is not asking for anything from the School.

Skaret explained there is a Joint Powers Board that is created with the Joint Powers Agreement. He said it's a four member board made up of two City Council representatives, two School Board representatives and ex-officio non-voting members such as the City Administrator and School Superintendent and so forth.

Skaret reported it was decided that any decisions that the Joint Powers Board makes has to be unanimous and it does take a quorum to have four members at the meeting in order to conduct business. He said the School and the City do have the ability to designate alternates in case the primary representatives are not able to attend a meeting.

Skaret said the Splashpad Agreement is for ten years. He said the agreement can be renewed for a three year period after the initial ten year period. Skaret also noted throughout the cooperative effort the agreement may be amended from time to time.

Skaret said the City and School are entering into unchartered territories. He said they are trying to sort out and anticipate every detail and everything that might possibly come up but there's going to be things that come up that we probably didn't think of.

City Attorney Anderson explained with the approval of this agreement, the Splashpad Committee is backing away from control and ownership and are going to more of an advisory role to help make sure that the contemplated equipment is installed according to what they were expecting out of the project. He said the City is buying into ownership and controlling all aspects of it, contracts, the funds and everything. Attorney Anderson said the School District is having more of a supervisory role making sure that what was promised is done, providing some oversight.

Attorney Anderson said from this point on, the City would control the funds, control the contracting and control the operations.

Skaret pointed out when the Splashpad gets to the construction phase, the contracts will be signed by the City and approved by the City Council. He said the City will have the waiver requirements, performance bond, insurance requirements, warranty requirements and so forth. Skaret said the City will sign the contract and therefore ensure those measures are included.

Finck said Councilman Schoenrock, the Splashpad Committee and the School Board need to be commended in the way they brought this together and the thought process behind it. He said what they put together is pretty specific. Finck said the agreement is something everyone can read and understand specifically what responsibilities are in there. Finck said all involved did a very good job with what he sees.

Schoenrock said he felt the agreement was put together well. He noted a couple key points include the fact that the City is taking on all the expenses. Schoenrock explained the Joint Powers Committee has a list of items that the City may ask the pool operator to check on at times at the splashpad. He said the City will reimburse the School District for those services. Schoenrock said the agreement also lays out the designated parking area and bathrooms and what expenses will be incurred and who will incur what expenses and if there's a cost share. Schoenrock noted the Joint Powers Agreement covers both parties really well where the School District really doesn't have anything over what their already responsible for other than the shared things like the bathroom and designated parking area.

Schoenrock also noted the Joint Powers Agreement spells out the Joint Powers Board for the splashpad where it lays out there has to be two people from each group to be representatives on the board. He pointed out it has to be a unanimous vote regarding action on issues.

Schoenrock said the Joint Powers Agreement is not a real lengthy document but thinks it's well laid out.

Schoenrock said his recommendation is for the Council to approve the Joint Powers Agreement with the School District regarding the splashpad. He said if it's discovered six months from now that there wasn't something that was covered in the original agreement; there is language in the agreement that it can be revisited.

Schoenrock explained the Joint Powers Agreement is what gets things going in order to do a final fund drive.

Skaret said the Splashpad Committee is waiting for the City and the Schoolboard to approve the Joint Powers Agreement because they would like to do one last fundraising push before construction begins. He said the clock is ticking as far as fall weather approaching. Skaret commended City Attorney Brad Anderson for quickly assembling and incorporating changes in the agreement in a timely fashion from the meeting that was completed at 5:45 p.m. just prior to the City Council meeting.

Gay noted he understands that the splashpad project cannot move forward without the Joint Powers Agreement being approved.

It was indicated that was the case.

Mayor Walter asked when the JCC Schoolboard would act on the Joint Powers Agreement.

City Attorney Anderson said he anticipated the Schoolboard would take action on the agreement at their meeting next week.

GAY/ANDERSON moved and it was unanimously carried to approve the Splashpad Joint Powers Agreement between the City and the Jackson County Central School District.

WATER STORAGE TANK PAY APPLICATION

Engineer Maria Tiegs of SEH reported on the progress of the Water Storage Tank Project.

Tiegs noted no change orders were being requested this time. She explained Pay Application No. 10 was for work done in August. Tiegs said excavation at the new tank site was completed, sand was put in place and the contractor is ready to pour the foundation for the ground storage reservoir on September 4th.

Moving forward, Tiegs said the contractor is looking to start installing the ground storage water tank in a couple of weeks. She said it will take four to five weeks to install the tank.

Tiegs reported the electric transformer issue has been resolved. She said the transformer has been ordered and should arrive at the beginning of October.

Tiegs said the Pay Application is for the excavation, the forming, rebar and the foundation and also includes a computer allowance as well. She said the total for Pay Application No. 10 is \$74,076.11.

Finck asked about the resolution regarding the electric transformer issue and if that included the contractors determining how that was being paid for.

Tiegs said that was all resolved internally with the contractor at no cost to the City.

Cushman said it was good to see activity at the project site.

CUSHMAN/FINCK moved and it was unanimously carried to approve Water Storage Tank Project Pay Application No. 10 to Magney Construction in the amount of \$74,076.11.

Mayor Walter thanked Tiegs for her extra hard work.

Other:

Health Care Foundation now accepting grant applications

Schoenrock reminded the Mayor and Council that the Health Care Foundation is now accepting grant applications for projects that are related to health care in the City of Jackson. He said the Health Care Foundation has a healthy amount of funds available to be disbursed in the City for health care related projects. Schoenrock urged organizations to apply.

Southwest Minnesota Broadband

Schoenrock said there are a lot of houses in Jackson that don't have broadband "drops" to them. He explained when the Southwest Broadband lines were first being installed, a lot of houses did not get the fiber lines installed up to the house. Schoenrock said either the property owner elected not to or it was property that was in transition or rental property.

Schoenrock said directional boring is very expensive. He said digging in trench lines is expensive and unfortunately a lot of situations have to be bored. He explained Southwest Broadband has reached an agreement with Oddson Underground for installing lines for a standard rate. Schoenrock explained what the agreement gives Southwest Broadband the ability to do, for the most part, provide the installation of a fiber line to a customer for free. He said Southwest Minnesota Broadband set aside some capital improvement funds in order to provide the free fiber line installation.

Schoenrock encouraged homeowners and business owners that don't have a fiber line installed to their house or business to contact Southwest Minnesota Broadband. He said there are some restrictions that apply. For the most part, Schoenrock said people can now get fiber non-directionally bored to their house at no cost.

Finck said that's a huge deal especially for those people that have been waiting for fiber to be installed. He said kudos to the Southwest Minnesota Broadband Board.

City Councilmembers to serve on the Law Enforcement Liaison Committee

Mayor Walter mentioned about needing City Councilmembers to serve on the Law Enforcement Liaison Committee.

Mayor Walter said in the past he has served on the Committee and will continue to do so. He asked for two Councilmembers to volunteer to serve with him on the Law Enforcement Liaison Committee. Mayor Walter said the Committee will probably meet on a quarterly basis at the most.

Aldermen Jeffrey Gay and Dave Cushman volunteered to serve on the Committee.

Mayor Walter thanked Gay and Cushman.

City Council Representatives to serve on the Splashpad Joint Powers Board

Mayor Walter asked for volunteers to serve as the City Council's representatives on the Splashpad Joint Powers Board.

Aldermen Brandon Finck and Donnie Schoenrock volunteered to serve on the Splashpad Joint Powers Board.

Aldermen Larry Anderson and Matt Madden volunteered to serve as alternates.

ADJOURNMENT

With no further business, ANDERSON/SCHOENROCK moved and it was unanimously carried to adjourn the City Council meeting at 7:14 p.m.

David A. Maschoff, Council Secretary

Wayne Walter, Mayor

